

**POTTER TOWNSHIP
CENTRE COUNTY, PENNSYLVANIA**

RESOLUTION R-2025-03

**AUTHORIZATION FOR DISPOSITION OF RECORDS AS SET
FORTH IN THE *MUNICIPAL RECORDS MANUAL***

RESOLVED BY Township of Potter, Centre County, Pennsylvania, that

WHEREAS, by virtue of Resolution #3-2011 adopted on the 9th day of May 2011, Potter Township declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Pennsylvania Historical and Museum Commission *Municipal Records Manual*, approved on December 16, 2008, last revised July 23, 2009; and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

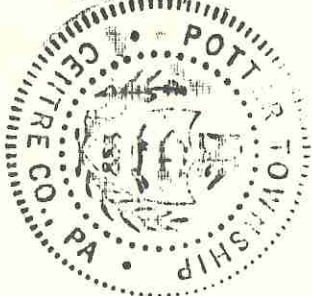
NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Potter Township, Centre County, Pennsylvania, in accordance with the above cited *Municipal Records Manual*, hereby authorizes the disposition of records, as cited on the attached Appendix A.

THE RESOLUTION DULY APPROVED this 6th of January, 2025, by the Potter Township Board of Supervisors, Centre County, Pennsylvania.

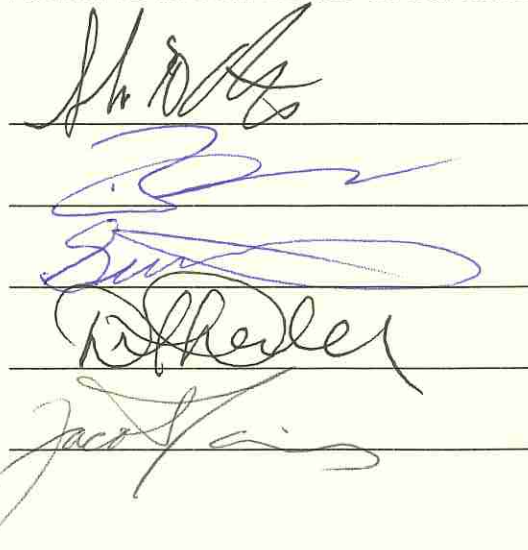
ATTEST:



Lisa A. Kroner, CGA
Secretary



POTTER TOWNSHIP BOARD OF SUPERVISORS

Four handwritten signatures in blue ink, each written over a horizontal line. The signatures are: 1. A stylized signature starting with 'H'. 2. A signature starting with 'B'. 3. A signature starting with 'R'. 4. A signature starting with 'J'.