



**POTTER TOWNSHIP
BOARD OF SUPERVISORS
June 16, 2025 – 7:00 P.M.
Agenda**

www.pottertownship.org

I. CALL TO ORDER

The Chairman will lead the Pledge of Allegiance

II. PUBLIC COMMENTS

Members of the public are invited to comment on any items not on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

III. SPECIAL PRESENTATION

- Michael & Lisa Miller Subdivision - Sewage Facilities Component 2 Planning Module – Greg Shufan
- Kenneth Strouse Lot Addition & Subdivision Final Plan – Tibben Zerby

IV. CONSENT AGENDA

(One motion with modifications, if applicable, approves for action, all items contained within the Consent Agenda)

- Minutes of the June 2, 2025 Business Meeting
- Payment Vouchers
- May 2025 Financial Report

V. COMMITTEE REPORTS

Board members should report on the meeting(s) of the committee(s) on which they serve, including:

- Planning Commission
- Parks & Recreation Board
 - Slide Presentation on The Woodlands at Sinking Creek
- Penn's Prairie Park Board
- Penns Valley EMS
- Centre Hall Fire Company
- Penns Valley Regional Planning Commission

VI. SOLICITOR REPORT

VII. STAFF REPORTS

- Public Works Superintendent
- Secretary / Treasurer

VIII. OLD BUSINESS

- Proposal & Contract for Mill and Fill Project – Approval and Award

IX. NEW BUSINESS

X. BOARD / STAFF OTHER MATTERS (Informational – Review and/or Action, as Needed)

- Centre Hall Fire Company Meeting Minutes – April 8, 2025
- Centre Hall-Potter Sewer Authority Meeting Minutes – May 14, 2025

XI. ACTION ITEMS

- Cameras – Sewer & Water Facilities; Potter Run Park; Penn Prairie Park – No action taken
- Public Sewer & Water Monthly Fees for 2026 - No action taken
- Zoning Permit Fees for 2025-2026 - No action taken
- Engineering Fees for General Solicitor Expenses – Invoice/Memorandum of Understanding for Reimbursement - No action taken
- Social Media Policy – No action taken
- Mains Technology Service Agreement – Signed Copy Required – No update
- Civic Plus – Mr. Roth investigating capabilities of software.
- Newsletter

XII. ADJOURNMENT

CALENDAR ITEMS

June 2025

Tuesday, 17th

Penns Prairie Park Board Meeting – 7:00 P.M.

Tuesday, 24th

Planning Commission Meeting – 7:00 P.M.

July 2025

Monday, 7th

Board of Supervisors Business Meeting – 7:00 P.M.

Tuesday, 8th

Planning Commission Meeting – 7:00 P.M.

Wednesday, 9th

Centre Hall-Potter Sewer Authority Meeting – 7:00 P.M.

Monday, 14th

Parks & Recreation Board Meeting – 7:00 P.M.

Tuesday, 15th

Penns Prairie Park Board Meeting – 7:00 P.M.

Monday, 21st

Board of Supervisors Business Meeting – 7:00 P.M.

Tuesday, 22nd

Planning Commission Meeting – 7:00 P.M.

Monday, 23rd

Penns Valley Regional Planning Commission Meeting – 7:00 P.M.