



**POTTER TOWNSHIP
BOARD OF SUPERVISORS
May 5, 2025 – 7:00 P.M.
Agenda**

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I. CALL TO ORDER

The Chairman will lead the Pledge of Allegiance

II. PUBLIC COMMENTS

Members of the public are invited to comment on any items not on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

III. SPECIAL PRESENTATION

- Decker Valley Subdivision – Andrew Reed- PennTerra Engineering
- Surety Agreement to Install Required Improvements at The Horizon at Brush Valley Phase 2

IV. PUBLIC HEARING

- Ordinance 2025-01 An ordinance of the Township of Potter, Centre County, Pennsylvania, to amend and augment Chapter 220 – Zoning, Article III - District Regulations, and Article V – Conditional Uses, to permit as a conditional use in the agricultural district, distilleries, tasting rooms, and related horticultural tourism activity uses.

V. CONSENT AGENDA

(One motion with modifications, if applicable, approves for action, all items contained within the Consent Agenda)

- Minutes of the April 21, 2025 Business Meeting
- Payment Vouchers
- April 2025 Financial Report

VI. COMMITTEE REPORTS

Board members should report on the meeting(s) of the committee(s) on which they serve, including:

- Planning Commission
- Parks & Recreation Board
 - Re-approval of Woodlands at Sinking Creek sign quote
 - Appointment of Matt Reinhart
- Penn's Prairie Park Board
- Penns Valley EMS
- Centre Hall Fire Company
- Penns Valley Regional Planning Commission

VII. SOLICITOR REPORT

An Executive Session was held immediately following the regular meeting of the Board of Supervisors on April 21, 2025, for the purpose of privileged and confidential discussion between the Solicitor and the Board concerning various personnel matters and legal advice to be disseminated.

VIII. STAFF REPORTS

- Public Works Superintendent
 - Maintenance Report
- Secretary / Treasurer
 - 2025 First Quarter Right to Know Request
 - SLFRF Compliance Report – March 2025 completed
 - EMS Week Proclamation – May 18-24, 2025 – **EMS Week: We Care. For Everyone**

IX. OLD BUSINESS

- Mowing & Maintenance Contracts – 2025
- Agriculture Security Area - Dick & Cynthia Decker - (Parcel #20-004-,023 & Parcel #20-004-,023C & Parcel #20-004-,023D)

X. NEW BUSINESS

- Penns Valley Code Enforcement Agency April Report

XI. BOARD / STAFF OTHER MATTERS (Informational – Review and/or Action, as Needed)

- Centre Hall Fire Company Meeting Minutes – March 11, 2025
- Centre Hall-Potter Sewer Authority Meeting Minutes – March 12, 2025

XII. ACTION ITEMS

- Emergency Management Coordinator Vacancy + Stipend
- Cameras – Sewer & Water Facilities; Potter Run Park; Penn Prairie Park
- Public Sewer & Water Monthly Fees for 2026
- Zoning Permit Fees for 2025-2026
- Engineering Fees for General Solicitor Expenses – Invoice/Memorandum of Understanding for Reimbursement
- Social Media Policy
- Mains Technology Service Agreement – Signed Copy Required

XIII. ADJOURNMENT

CALENDAR ITEMS

May 2025

Thursday, 8 th	State College Area Connector Project Meeting- 4:00-8:00 PM
Monday, 12 th	Parks & Recreation Board Meeting – 7:00 P.M.
Tuesday, 13 th	Planning Commission Meeting – 7:00 P.M.
Wednesday, 14 th	Centre Hall-Potter Sewer Authority Meeting – 7:00 P.M.
Tuesday, 20 th	ELECTION DAY
Tuesday, 20 th	Penns Prairie Park Board Meeting – 7:00 P.M.
Wednesday, 21 st *	Board of Supervisors Business Meeting – 7:00 P.M.
Tuesday, 27 th	Planning Commission Meeting – 7:00 P.M.
Monday, 28 th	Penns Valley Regional Planning Commission Meeting – 7:00 P.M.