



POTTER TOWNSHIP
BOARD OF SUPERVISORS
May 21, 2025 – 7:00 P.M.
Agenda

www.pottertownship.org

I. CALL TO ORDER

The Chairman will lead the Pledge of Allegiance

II. PUBLIC COMMENTS

Members of the public are invited to comment on any items not on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

III. CONSENT AGENDA

(One motion with modifications, if applicable, approves for action, all items contained within the Consent Agenda)

- Minutes of the May 5, 2025 Business Meeting
- Payment Vouchers

IV. COMMITTEE REPORTS

Board members should report on the meeting(s) of the committee(s) on which they serve, including:

- Planning Commission
- Parks & Recreation Board
 - Appointment of John “Skip” Collins
 - Q2 2025 Newsletter
- Penn’s Prairie Park Board
- Penns Valley EMS
- Centre Hall Fire Company
- Penns Valley Regional Planning Commission

V. SOLICITOR REPORT

VI. STAFF REPORTS

- Public Works Superintendent
- Secretary / Treasurer

VII. OLD BUSINESS

- Creation of Agriculture Committee
- Budget vs. Actual Reports for 2025-Q1 and 2024
- Wireless Backup for Office

VIII. NEW BUSINESS

- Entering into a Loan Agreement with PA Infrastructure Bank and Appointing Glenn Roth to Execute All Documents – *Resolution R-2025-07*

IX. BOARD / STAFF OTHER MATTERS (Informational – Review and/or Action, as Needed)

- Centre Hall-Potter Sewer Authority Meeting Minutes – April 9, 2025

X. ACTION ITEMS

- Emergency Management Coordinator Vacancy + Stipend
- Cameras – Sewer & Water Facilities; Potter Run Park; Penn Prairie Park
- Public Sewer & Water Monthly Fees for 2026
- Zoning Permit Fees for 2025-2026
- Engineering Fees for General Solicitor Expenses – Invoice/Memorandum of Understanding for Reimbursement
- Social Media Policy
- Mains Technology Service Agreement – Signed Copy Required

XI. ADJOURNMENT

CALENDAR ITEMS

May 2025

Wednesday, 21st*

Monday, 26th

Tuesday, 27th

Monday, 28th

Board of Supervisors Business Meeting – 7:00 P.M.

MEMORIAL DAY – OFFICE CLOSED

Planning Commission Meeting – 7:00 P.M

Penns Valley Regional Planning Commission Meeting – 7:00 P.M