



**POTTER TOWNSHIP  
BOARD OF SUPERVISORS  
April 7, 2025 – 7:00 P.M.  
Agenda**

[www.pottertownship.org](http://www.pottertownship.org)

**I. CALL TO ORDER**

The Chairman will lead the Pledge of Allegiance

**II. PUBLIC COMMENTS**

Members of the public are invited to comment on any items not on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

**III. SPECIAL PRESENTATION**

- 2024 Municipal Annual Audit and Financial Report and Financial Statements and Supplementary Information- Christine Zoerner, Baker Tilly

**IV. CONSENT AGENDA**

(One motion with modifications, if applicable, approves for action, all items contained within the Consent Agenda)

- Minutes of the March 17, 2025 Business Meeting
- Payment Vouchers

**V. COMMITTEE REPORTS**

Board members should report on the meeting(s) of the committee(s) on which they serve, including:

- Planning Commission
- Parks & Recreation Board
- Penn's Prairie Park Board
- Penns Valley EMS
- Centre Hall Fire Company
- Penns Valley Regional Planning Commission

**VI. SOLICITOR REPORT**

**VII. STAFF REPORTS**

- Public Works Superintendent
  - Maintenance Report
- Secretary / Treasurer
  - Approval of Payment for Annual Contributions to Tri-Municipal Park, Centre Hall Library and Centre County Library
  - CCATO Spring Convention – April 29, 2025

**VIII. OLD BUSINESS**

- Tri-Municipal Park Farmland Lease – Bid Bond Check (Approval to Deposit into Potter Township Account & Create A/P Check to Tri-Municipal Park for full amount - \$1,360.00)
- JSSB Bank Accounts – Authorization for Fourth Signatory – Dick Decker

**IX. NEW BUSINESS**

- Request from Tax Collector, Wendy Nolf, to purchase Adobe Acrobat @ \$240/year
- Wawa Store – PennDOT Traffic Impact Study Comments (Informational Only)
- Nittany Business Park - PennDOT Traffic Impact Study Comments (Informational Only)
- 2025 Proposed PSATS Resolutions

**X. BOARD / STAFF OTHER MATTERS (Informational – Review and/or Action, as Needed)**

- Centre Hall Fire Company Meeting Minutes – February 11, 2025
- Centre Hall-Potter Sewer Authority Meeting Minutes – February 12, 2025

**XI. ACTION ITEMS**

**XII. ADJOURNMENT**

**CALENDAR ITEMS**

**April 2025**

Tuesday, 8<sup>th</sup>  
Wednesday, 9<sup>th</sup>  
Monday, 14<sup>th</sup>  
Tuesday, 15<sup>th</sup>  
Monday, 21<sup>st</sup>  
Tuesday, 22<sup>nd</sup>

Planning Commission Meeting – 7:00 P.M.  
Centre Hall-Potter Sewer Authority Meeting – 7:00 P.M.  
Parks & Recreation Board Meeting – 7:00 P.M.  
Penns Prairie Park Board Meeting – 7:00 P.M.  
Board of Supervisors Business Meeting – 7:00 P.M.  
Planning Commission Meeting – 7:00 P.M.