



**Planning Commission
Meeting Minutes
March 11, 2025**

CALL TO ORDER

The Potter Township Planning Commission meeting was called to order by Chair Dave Henning at 7:02 PM.

ATTENDANCE

Michele Foust	
Melissa Hamsher	X
Dave Henning	X
Amy Lake	X
Linda Marshall	X
Mike Troyan	X
Rhonda Rumbaugh	X

Public in Attendance:

Wayne and Marilyn Engle, Residents

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MEETING MINUTES

Vice Chair Troyan asked for approval of February 25, 2025, meeting notes. Ms. Hamsher moved to approve the minutes as written. Ms. Lake seconded the motion. The motion was approved.

SUPERVISORS REPORT

Ms. Lake reported on the Board of Supervisors meeting. Ms. Hamsher asked about the status of the Sidewalk Ordinance that was drafted by the Planning Commission. Mr. Henning recommended that the draft be forwarded to Mr. Don Franson, Township Engineer. The Commission will ask the Board for approval to forward the draft ordinance to Mr. Franson.

OLD BUSINESS

CORRESPONDENCE

Decker Valley Road Subdivision 4A Sewage Planning Module

SIDEWALK ORDINANCE

See Supervisors Report.

REGULATING CHICKENS in the RESIDENTIAL DISTRICT

Mr. Henning introduced via online Microsoft Teams Dr. Phillip Clauer, Professor Emeritus Poultry Science, who was invited to speak with the Commission about regulating backyard chickens and to share his expertise and experience.

Dr. Clauer offered to review a draft ordinance and provide comments. He also indicated that he would follow up and provide the Commission with fact sheets that have been written by the Penn State Cooperative Extension Services.

The Commission members thanked Dr. Clauer for the very helpful information that he provided.

NEW BUSINESS

Review and Approval of PADEP Component 4A Sewage Planning Module for the Decker Valley Road Subdivision

Mr. Henning and the Commission members reviewed the Component 4A Form that was received.

Due to the need for more information, the Commission deferred completing the form and authorizing the Chair to sign the form on its behalf. Mr. Henning stated that he will follow up by contacting the Township's Sewage Enforcement Officer (SEO).

OTHER BUSINESS

There was no other business brought before the Commission.

ADJOURNMENT

There being no further business before the Planning Commission, Ms. Hamsher moved to adjourn the meeting and was seconded by Mr. Troyan. The motion was approved unanimously. Mr. Henning adjourned the meeting at 8:45 PM.

Respectfully Submitted:

Linda Marshall

Secretary