

# POTTER TOWNSHIP PARKS & RECREATION BOARD

1/13/25

- ❖ CALL TO ORDER Amber Hubert, Chair
- ❖ PUBLIC COMMENTS Amber Hubert, Chair
  - Welcome Visitors
- ❖ PREVIOUS MEETING MINUTE APPROVAL/DISCUSSION Kate Hunt, Vice Chair
- ❖ LIAISON UPDATES
  - Board of Supervisors Amber & Nick
  - Progress Grange Amber
  - Penn's Prairie Kate & Thompson
  - Centre Hall Fire Co Kim
- ❖ OLD BUSINESS
  - Parks:
    - Potter Run Park
    - Woodlands at Sinking Creek
      - Update from Nick
  - Communications:
    - Q4 Newsletter
    - Email – Addressed in New Business
  - Events:
    - Breakfast with Santa
      - Recap
    - Youth Sports Fair
      - Date: January 11 9am-12pm
      - Location: Centre Hall Fire Co
      - Penns Valley Youth Sports and Clubs that participated:
        - Penns Valley Little League, *Spring*
        - Penns Valley Little League Softball, *Spring and Fall*
        - Penns Valley Youth Soccer, *Spring and Fall*
        - Penns Valley Youth Football & Cheer, *Fall*
        - Boy Scouts
        - The YMCA
        - Penns Valley Wrestling, *Winter*
      - Orgs that signed up but did not attend:
        - PV Basketball
        - Girl Scouts
      - Send out follow up email to orgs for opinions and interest on participating in a summer fair
      - Equivalent of “Link Tree” for organizations

- On Facebook, Instagram. Funnel traffic through parks and rec site
- Post it on the message board at Potter Run Park

## ❖ NEW BUSINESS

### Reorganization

#### Communications

- Continue quarterly newsletter
- Print and post quarterly newsletter on potter run park message board
- New Facebook page with multiple admins
  - Unable to recover password made by previous board members
- New Gmail account for parks board. [potterparksandrec@gmail.com](mailto:potterparksandrec@gmail.com)
  - Unable to access government email
- New business cards with updated QR codes and email address

#### Liaisons:

- Same liaisons, anyone want to switch
- Colyer Lake liaison needed

#### Park & Rec Brochure

- Passport- yes or no
  - If yes, improvements to be made
  - If no, modify into a bi-fold

#### East Egg Hunt

- Saturday April 12 8am-11am
- Needs:
  - Candy, prizes for eggs
  - Raffle Prizes, kids and adults
  - Sandwich Board, corkboard needed
  - Set date to fill eggs or split up and fill at home
  - Reach out to PV HS students to volunteer for egg hunt

#### Adult Kickball League

- Coordinators
- Location, Penns Prairie, PAC, or Fire Co
- Dates
- Number of participants needed
- Member Price
- Equipment
- Sponsors

#### Merch

- Updated shirts and baseball cap

❖ BUDGET REVIEW

Thompson Hunt, Secretary

❖ ADJOURNMENT