



**POTTER TOWNSHIP  
BOARD OF SUPERVISORS  
January 20, 2025 – 7:00 P.M.  
Agenda**

[www.pottertownship.org](http://www.pottertownship.org)

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**I. CALL TO ORDER**

The Chairman will lead the Pledge of Allegiance

**II. PUBLIC COMMENTS**

Members of the public are invited to comment on any items not on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

**III. SPECIAL PRESENTATIONS**

- CCMPO Long Range Transportation Plan Update – Marcella Hoffman

**IV. CONSENT AGENDA**

(One motion with modifications, if applicable, approves for action, all items contained within the Consent Agenda)

- Minutes of the January 6, 2025 Organization Meeting & Business Meeting
- Payment Vouchers
- December 2024 Financial Report

**V. COMMITTEE REPORTS**

Board members should report on the meeting(s) of the committee(s) on which they serve, including:

- Planning Commission
  - Sidewalk Ordinance Presentation
- Parks & Recreation Board
  - The Woodlands at Sinking Creek sign design & quotes

**VI. SOLICITOR REPORT**

**VII. STAFF REPORTS**

- Public Works Superintendent
  - Maintenance Report
- Secretary / Treasurer
  - 2024 Fourth Quarter Right-to-Know Request

**VIII. OLD BUSINESS**

- Appointments to Authorities, Boards and Commissions
  - Planning Commission (term expires 12/2028)
  - Zoning Hearing Board (terms expire 12/2029) (Alternates – 12/2025, 12/2026, 12/2027)
  - Parks & Recreation (terms expire 12/2026, 12/2028, 12/2028)
  - Emergency Management Coordinator

**IX. NEW BUSINESS**

- 2025 Grange Fair Traffic Control
- Penns Valley Conservation Association Membership

**X. BOARD / STAFF OTHER MATTERS (Informational – Review and/or Action, as Needed)**

- Centre County Recycling & Refuse Authority – January 2025 Municipal Newsletter
- Centre Hall-Potter sewer Authority – Meeting Minutes – December 11, 2024

**XI. ACTION ITEMS**

**XII. ADJOURNMENT**

**CALENDAR ITEMS**

**January 2025**

Monday, 20 <sup>th</sup>	Board of Supervisors Business Meeting – 7:00 P.M.
Tuesday, 21 <sup>st</sup>	Tri-Municipal Park, Inc. Meeting – 7:00 P.M.
Wednesday, 22 <sup>nd</sup>	Penns Valley Regional Planning Commission Meeting –7:00 P.M.
Tuesday, 28 <sup>th</sup>	Planning Commission Meeting – 7:00 P.M.

**February 2025**

Monday, 3 <sup>rd</sup>	Board of Supervisors Business Meeting – 7:00 P.M.
Monday, 10 <sup>th</sup>	Parks & Recreation Board Meeting – 7:00 P.M.
Tuesday, 11 <sup>th</sup>	Planning Commission Meeting – 7:00 P.M.
Wednesday, 12 <sup>th</sup>	Centre Hall-Potter Sewer Authority Meeting – 7:00 P.M.
Monday, 17 <sup>th</sup>	Board of Supervisors Business Meeting – 7:00 P.M.
Tuesday, 18 <sup>th</sup>	Tri-Municipal Park, Inc. Meeting – 7:00 P.M.
Wednesday, 22 <sup>nd</sup>	Penns Valley Regional Planning Commission Meeting –7:00 P.M.
Tuesday, 25 <sup>th</sup>	Planning Commission Meeting – 7:00 P.M.