

**POTTER TOWNSHIP  
CENTRE COUNTY, PENNSYLVANIA**

**RESOLUTION R-2024-16**

**A RESOLUTION ADOPTING AMENDMENTS AND REVISIONS MADE  
TO THE TOWNSHIP OF POTTER EMPLOYEE HANDBOOK**

**WHEREAS**, the Township of Potter (the "Township") is a township, a body politic and corporate, and a political subdivision of the Commonwealth of Pennsylvania, formed under the act of May 1, 1933 (P.L. 103, No. 101), known as the "Second Class Township Code," presently codified at 53 P.S. §§65101-65110, as amended; and

**WHEREAS**, pursuant to the Second Class Township Code, 53 P.S. §§ 65601, 66505, as amended, the Township is governed and supervised, and its corporate powers exercised, by and through its Board of Supervisors; and

**WHEREAS**, the Board of Supervisors believe it is in the best interests of the Township to implement amendments and revisions to the Township of Potter Employee Handbook, to reflect changes in law and Township policy.

**NOW THEREFORE**, be it resolved by the Board of Supervisors of the Township of Potter, County of Centre, Commonwealth of Pennsylvania as follows:

- (1) The amendments and revisions to the Township of Potter Employee Handbook approved at the November 18, 2024 meeting of the Board of Supervisors are officially adopted.
- (2) The Township Board of Supervisors is hereby authorized to take such other action as may be necessary or appropriate to carry out the purposes of this Resolution.
- (3) This resolution shall take effect on the date of adoption specified below.
- (4) If any portion of the resolution herein is found to be unconstitutional, illegal, invalid, or void by a Court of competent jurisdiction, such unconstitutional, illegal, invalid, or void provision shall be deemed severable from the remainder of this resolution, which shall remain in full force and be given effect to the greatest extent permissible under the law.
- (5) Any prior resolutions or parts of resolutions which are to the contrary, or which conflict with the provisions of this resolution are hereby rescinded to the extent necessary to give this resolution full force and effect.

ATTEST:

[Signature]  
Secretary

POTTER TOWNSHIP SUPERVISORS:

[Signature]  
Chairman



[Signature]

[Signature]

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