



**POTTER TOWNSHIP
BOARD OF SUPERVISORS
December 16, 2024 – 7:00 P.M.
Agenda**

www.pottertownship.org

I. CALL TO ORDER

The Chairman will lead the Pledge of Allegiance

II. PUBLIC COMMENTS

Members of the public are invited to comment on any items not on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

III. SPECIAL PRESENTATIONS

- CCMPO Long Range Transportation Plan Update – Marcella Hoffman

IV. PUBLIC HEARING

- *Conditional Use Application – Noah Kildoo & Haley Justice, Tax Parcel 20-006-,053*

V. CONSENT AGENDA

(One motion with modifications, if applicable, approves for action, all items contained within the Consent Agenda)

- Minutes of the December 2, 2024 Business Meeting
- Payment Vouchers
- November 2024 Financial Report

VI. COMMITTEE REPORTS

Board members should report on the meeting(s) of the committee(s) on which they serve, including:

- Planning Commission
- Parks & Recreation Board

VII. SOLICITOR REPORT

VIII. STAFF REPORTS

- Public Works Superintendent
 - Maintenance Report
- Secretary / Treasurer
 - Municipal Survey on EV Infrastructure Readiness Survey – Due January 31, 2025
 - Resident Request for Reimbursement of Sewer Line Break Expenses – Country Club Park

IX. OLD BUSINESS

- 2025 Budget Adoption – Resolution 2024-20
- 2025 Fee Schedule - Review and Discussion

X. NEW BUSINESS

- Wawa Old Fort Scoping Application – Request for Approval
- Change of Signatory for Lake Road Bridge PennDOT Reimbursement Agreement

XI. NEW BUSINESS cont'd

- Per Capita Exonerations for 2024 and Removals for 2025
- Agriculture Security Area - Bergenblick Partners, James L. Rosenberger - (Parcel #20-005-,106)
- Penns Valley Code Enforcement November Report
- Authority, Board and Commission Meeting Dates for 2025 – Approval to Advertise
- Authority, Board and Commission Vacancies for 2025
- Approval to Disburse Payment for Invoices Due by January 6, 2025
- Approval to Continue Staff and Authority/Board/Commission Appointments thru January 6, 2025

XII. BOARD / STAFF OTHER MATTERS (Informational – Review and/or Action, as Needed)

Centre Hall Fire Company – Meeting Minutes – October 8, 2024
Centre Hall Fire Company – Meeting Minutes – November 12, 2024

XIII. ACTION ITEMS

XIV. ADJOURNMENT

CALENDAR ITEMS

December 2024

Tuesday, 17th

Penns Prairie Park Board – 7:00 P.M.

Tuesday, 24th & Wednesday 25th

OFFICE CLOSED – CHRISTMAS EVE & CHRISTMAS DAY

January 2025

Wednesday, 1st

OFFICE CLOSED – NEW YEAR'S DAY

Monday, 6th

Board of Supervisors Reorganization Meeting – 7:00 P.M.

Tuesday, 7th

Elected Auditors Reorganization Meeting – 7:00 P.M.

Wednesday, 8th

Centre Hall-Potter Sewer Authority Meeting – 7:00 P.M.

Thursday, 9th

Zoning Hearing Board Reorganization Meeting – 7:00 P.M.

Monday, 13th

Park & Recreation Board Reorganization Meeting – 7:00 P.M.

Tuesday, 14th

Planning Commission Reorganization Meeting – 7:00 P.M.

Monday, 20th

Board of Supervisors Business Meeting – 7:00 P.M.

Tuesday, 21st

Tri-Municipal Park, Inc. Meeting – 7:00 P.M.

Wednesday, 22nd

Penns Valley Regional Planning Commission Meeting – 7:00 P.M.

Tuesday, 28th

Planning Commission Meeting – 7:00 P.M.