



**Planning Commission
Meeting Minutes
August 13, 2024**

CALL TO ORDER

The Potter Township Planning Commission meeting was called to order by Vice-Chair Dave Henning at 7:13 PM.

ATTENDANCE

Mike Troyan
Michele Foust X
Melissa Hamsher
Dave Henning X
Amy Lake X
Linda Marshall X
Ryan Newman

Public in Attendance: Anna Lake

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MEETING MINUTES

Mr. Henning asked for approval of the July 23, 2024, meeting notes. Ms. Foust recommended approval of the minutes as written. Ms. Lake seconded the motion to approve the meeting notes as amended. The motion was approved. Mr. Henning abstained since he was not present at the July 23rd meeting.

SUPERVISORS REPORT

There was no Supervisors report.

OLD BUSINESS

CORRESPONDENCE

There was no correspondence brought to the Commission's attention.

SIDEWALK ORDINANCE

The Commission did not discuss the draft provisions for amending the Sidewalk regulations since three of the members were not present.

NEW BUSINESS

There was no new business brought before the Commission.

OTHER BUSINESS

No other business was addressed.

ADJOURNMENT

There being no further business before the Planning Commission, Ms. Foust moved to adjourn the meeting and was seconded by Ms. Lake. The motion was approved unanimously. Vice Chair Henning adjourned the meeting at 7:35 PM.

Respectfully Submitted:

Linda Marshall

Secretary