

**POTTER TOWNSHIP  
CENTRE COUNTY, PENNSYLVANIA**

**RESOLUTION R-2024-03**

**AUTHORIZATION FOR DISPOSITION OF RECORDS AS SET  
FORTH IN THE *MUNICIPAL RECORDS MANUAL***

**RESOLVED BY** Township of Potter, Centre County, Pennsylvania, that

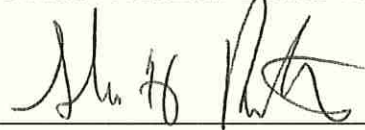
**WHEREAS**, by virtue of Resolution #3-2011 adopted on the 9<sup>th</sup> day of May 2011, Potter Township declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Pennsylvania Historical and Museum Commission *Municipal Records Manual*, approved on December 16, 2008, last revised July 23, 2009; and

**WHEREAS**, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Potter Township, Centre County, Pennsylvania, in accordance with the above cited *Municipal Records Manual*, hereby authorizes the disposition of records, as cited on the attached Appendix A.

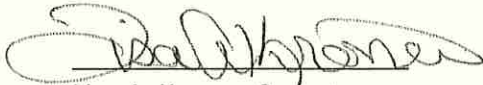
**THE RESOLUTION DULY APPROVED** this 2<sup>nd</sup> of January, 2024, by the Potter Township Board of Supervisors, Centre County, Pennsylvania.

**POTTER TOWNSHIP BOARD OF SUPERVISORS**



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**ATTEST:**



Lisa A. Kroner, Secretary