



**POTTER TOWNSHIP
BOARD OF SUPERVISORS
September 16, 2024 – 7:00 P.M.
Agenda**

www.pottertownship.org

I. CALL TO ORDER

The Chairman will lead the Pledge of Allegiance

II. PUBLIC COMMENTS

Members of the public are invited to comment on any items not on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

III. SPECIAL PRESENTATION

- VFW Post 9575 – Sewage Facilities Component 2 Planning Module – Greg Smith
Resolution R-2024-09

IV. CONSENT AGENDA

(One motion with modifications, if applicable, approves for action, all items contained within the Consent Agenda)

- Minutes of the September 3, 2024 Business Meeting
- Payment Vouchers
- August 2024 Financial Report

V. COMMITTEE REPORTS

Board members should report on the meeting(s) of the committee(s) on which they serve, including:

- Planning Commission
- Parks & Recreation Board
- Penns Prairie Park Board

VI. SOLICITOR REPORT

- Conflicts Counsel Designation
- Distillery & Tasting Room
- Transient Short-Term Rentals
- Revised Employee Handbook

VII. STAFF REPORTS

- Public Works Superintendent
 - 2012 International Truck – Quote for Trade-in
 - Brush Collection, October 7th & 8th
- Secretary / Treasurer

VIII. OLD BUSINESS

- Intergovernmental Service Agreement – Revisions
- PEMA Letter of Interest – Hazard Mitigation Assistance Program (262 Upper Georges Valley Rd)
- *Resolution R-2024-08*; Policy Governing Responses to Anonymous Requests
- Route 45 Scenic Byway Designation – Happy Valley Adventure Bureau

IX. NEW BUSINESS

- Zoning Report – August (Penns Valley Code Enforcement Agency)
- Memorandum of Understanding (MOU) – Nittany Business Park (Centre Hall Partners, LP)
- Consultant Selection Resolution for Construction Inspection Agreement – T-633 Lower Georges Bridge Replacement – *Resolution 2024-10*
- 2025 Pension MMO (Minimum Municipal Obligation), 401-A Defined Contribution Plan
- Trick-or-Treat / Trunk-or-Treat, October 31st, 6:00 PM – 8:00 PM
- 2025 Proposed Budget – Discussion

X. BOARD / STAFF OTHER MATTERS (Informational – Review and/or Action, as Needed)

Centre Hall Fire Company – Meeting Minutes – August 13, 2024

Paper Shredding Event – October 19, 2024 (Centre County Recycling & Refuse Authority)

XI. ADJOURNMENT

CALENDAR ITEMS

September 2024

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|-----------------------------|---|
| Tuesday, 17 th | Penns Prairie Park Board – 7:00 P.M. |
| Wednesday, 18 th | Spring Creek Watershed Commission – 7:00 P.M. |
| Tuesday, 24 th | Planning Commission Meeting – 7:00 P.M. |
| Tuesday, 24 th | Penns Valley Regional Planning Commission Meeting – 7:00 P.M. |

October 2024

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|-----------------------------|---|
| Monday, 7 th | Board of Supervisors Business Meeting – 7:00 P.M. |
| Tuesday, 8 th | Planning Commission Meeting – 7:00 P.M. |
| Wednesday, 9 th | Centre Hall-Potter Sewer Authority – 7:00 P.M. |
| Monday, 14 th | Parks & Recreation Board Meeting – 7:00 P.M. |
| Tuesday, 15 th | Penns Prairie Park Board – 7:00 P.M. |
| Wednesday, 16 th | Board of Supervisors Budget Session – 7:00 P.M. |
| Monday, 21 st | Board of Supervisors Business Meeting – 7:00 P.M. |
| Tuesday, 22 nd | Planning Commission Meeting – 7:00 P.M. |