

POTTER TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
May 20, 2024
124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD: Glenn Roth, Chair
Ryan Newman, Vice-Chair
Scott Floray
Jacob Tanis, III
Dick Decker

STAFF: David Boliek, Public Works Superintendent
Lisa Kroner, Secretary/Treasurer
Sue Mazza, Data Entry Clerk
John Bee, Solicitor
Hannah Dillard, Solicitor

ATTENDEES: Mike Troyan, Amber Hubert

CALL TO ORDER

Chair Roth called to order the Monday, May 20, 2024, Business Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENT

None

CONSENT AGENDA

Mr. Decker made a motion to approve the minutes of the May 6, 2024 meeting, payment vouchers and April 2024 Financial Report. Mr. Tanis seconded the motion. All motions for Consent Agenda items were carried unanimously.

COMMITTEE REPORTS

- A. Planning Commission
 - The Commission continues to work on a sidewalk ordinance.
- B. Penns Prairie Park –
 - Mr. Troyan reported that the Board is working on a plan to eliminate costs and trying to trim back expenses for the pavilion and playground project. The trails have been reconfigured and the pavilion and playground layout moved around so there would be less digging. They are looking for alternate sources for mulch. A request was made for the Township to supply pipe for drainage for the pavilion project. The Supervisors agreed to provide the pipe.
- C. Spring Creek Watershed Commission
 - Mr. Roth mentioned the difficulty finding people to serve on the commission.

D. 250th Committee –

- Mr. Decker mentioned how the event was coming together and encouraged the Supervisors to attend the event to speak at the ceremony. The Supervisors were asked to assist with serving food from 3:30pm – 6pm.
- Mr. Newman mentioned that Boy Scout Troop 20 cleaned up the Indian Lane monument. LeDon Young sends her thanks to the Township and the scout troop.

SOLICITOR REPORT

- The Verizon cell tower agreement will be discussed after the meeting in Executive Session.

STAFF REPORTS

Public Works Superintendent –

- Mr. Boliek updated the board on the preliminary results of the Riff Raff event. The total cost to-date is \$10,187.92. Mr. Newman inquired as to why there were so many hours spent on the event. Mr. Boliek explained the hours and days needed from start to completion of Riff Raff include the following Monday through Wednesday for disposal, cleanup and recycling. Mr. Boliek mentioned changing the name to Bulk Refuse Disposal Program.
- Treaster Kettle Road repair was discussed. Mr. Boliek would like to get the repair work completed as this road will be a detour during the Lake Road Bridge replacement.
- Mr. Roth drove Treaster Kettle Road and would like the trees trimmed. He is concerned about getting the EMS and other emergency vehicles through. Mr. Roth and Mr. Newman suggested outsourcing the tree trimming and that Ben Haupt could do the work for about \$10,000.00. Mr. Floray made a motion to contract with Ben Haupt to do the tree trimming. Motion seconded by Mr. Newman. Mr. Decker stated the quote was not shared with him before the meeting for discussion. Mr. Floray then rescinded his motion. The quote will be shared with Mr. Decker for review before the next meeting.
- A quote for \$800.00 was received from Precision Excavating to remove the tree from the stream on Treaster Kettle Road. On a motion by Mr. Newman, seconded by Mr. Decker and carried unanimously, the Board approved the contract for tree removal with Precision Excavating.
- The EPA offers grants for long term solutions to sewer plant repairs/upgrades. This may be an option for Country Club Park sewer system. Mr. Boliek emphasized the long-term solution would be to pump it to the Centre Hall Potter Sewer Authority. Mr. Newman suggested getting a cost analysis of what it would cost to connect to CHPSA.

Secretary/Treasurer –

- The Colyer Lake Trail team plans to install the third footbridge at the Colyer Lake Trail this summer in accordance with their permit.
- Ms. Kroner informed the board that the office will be closed Friday, May 24th and Monday, May 27th for Memorial Day.
- Ms. Kroner requested clarification on the amount of time to allow for delinquent accounts & fees before the accounts are sent to collections. Mr. Newman suggested no more than 120 days and discussion followed. Mr. Decker made the motion to approve 3 months (90 days) delinquency before accounts are sent to collections. Motion seconded by Mr. Floray. **Vote in favor was unanimous.** **Vote 5-0.** Solicitor Bee will provide a template letter for collection of delinquencies and additional fees as permitted by Ordinance 2024-01.

OLD BUSINESS

The results of the road assessment completed by The EADS Group was presented. The results included a list of road repairs in priority order.

At the May 6, 2024 meeting, Bonnie Treaster requested an extension on the deadline for her sewage inspection this year. This request was discussed during the Executive Session on the same date. Mr. Decker motioned to approve Ms. Treaster's request and allow an additional 120 days to pay the \$125.00 sewage inspection fee and waive the \$50.00 late fee. The motion was seconded by Mr. Tanis. **Vote in favor was unanimous. Vote 5-0.** Ms. Kroner asked for clarification if this would be the practice moving forward with all residents requesting an extension. Mr. Roth and the Board agreed to approach this on a case-by-case basis.

A Sewage Facilities Planning Module was submitted on behalf of KCC Cole, LLC subdivision. The soil testing has been completed and the module has been signed by SEO Stan Wallace. Mr. Roth signed the Sewage Facilities Planning Module.

NEW BUSINESS

At the April 25, 2024, meeting of the Centre County Agricultural Land Preservation Board the application of the #3 ranked PACE applicant, Chris Ishler, 131 Ishler Lane, was approved to move forward with farmland preservation. The CCALPB is requesting that the Board of Supervisors support the preservation of this farm through the Municipal Partnership Program. Contributions by the Township will help to reduce the amount the State must pay to preserve this prime farmland, thereby freeing additional funds to preserve additional farms. The Board reviewed past contributions for Farmland Preservation. Following discussion on a contribution, Mr. Tanis motioned to commit \$25,000.00 as part of the Municipal Partnership Program towards the Chris Ishler farmland preservation. Motion seconded by Mr. Newman. **Vote in favor unanimous. 5-0.** The Board will consider contributing a price per acre or lump sum for each farm in the future.

EXECUTIVE SESSION

Mr. Roth made a motion to recess the meeting at 9:15 pm to begin an Executive Session regarding legal matters pertaining to Treaster Kettle Road. Mr. Newman seconded the motion. Mr. Roth closed the Executive Session at 9:28 p.m. to return to the Business Meeting.

No decisions were made during the Executive Session.

BOARD / STAFF OTHER MATTERS

- Centre Hall-Potter Sewer Authority – Meeting Minutes – March 13, 2024
- Centre Hall Fire Company Meeting Minutes – March 12, 2024 & April 9, 2024

ADJOURNMENT:

Mr. Tanis made a motion to adjourn the Business Meeting at 9:30 p.m. Motion seconded by Mr. Decker. **Vote in favor was unanimous.**

Respectfully submitted,

Lisa A. Kroner

Lisa A. Kroner, Township Secretary
Potter Township Board of Supervisors