

POTTER TOWNSHIP BOARD OF SUPERVISORS

MEETING MINUTES

June 3, 2024

124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD:

Glenn Roth, Chair
Ryan Newman, Vice-Chair
Scott Floray
Jacob Tanis, III
Dick Decker

STAFF:

David Boliek, Public Works Superintendent
Lisa Kroner, Secretary/Treasurer
Sue Mazza, Data Entry Clerk
John Bee, Solicitor
Hannah Dillard, Solicitor

ATTENDEES: Georgie Bennett, Ann Glaser

CALL TO ORDER

Chair Roth called to order the Monday, June 3, 2024, Business Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENT

Georgie Bennett inquired if there was an ordinance pertaining to the height of grass on private property. At this time the Township does not have an ordinance regarding grass or vegetation height.

Ms. Bennett queried about the newsletter and if one would be published this year. The Board agreed that a newsletter should be published later this year. Mr. Newman mentioned the Facebook page has a lot of information and he believes social media is the best way to reach people.

PUBLIC HEARING

Solicitor Bee recessed the regular meeting into a Public Hearing to discuss Ordinance No. 2024-02. This is an Ordinance authorizing the incurring of non-elected debt execution and private sale of a federally tax-exempt general obligation note and pledging the township's full faith, credit, and taxing authority as security. The ordinance is in reference to the Lake Road Bridge financing and is a \$500,000.00 obligation for which the township is pledging its taxing authority and that has been noticed. The Ordinance has been advertised in the Centre Daily Times and on the Township website. Solicitor Bee asked if there was any public or board comment and there was no comment. The Public Hearing was closed and moved back to the regular meeting. Mr. Tanis motioned to adopt Ordinance No. 2024-02, seconded by Mr. Decker. **Vote in favor was unanimous.**
5-0

CONSENT AGENDA

Mr. Newman made a motion to approve the minutes of the May 20, 2024 meeting and payment vouchers. Mr. Floray seconded the motion. All motions for Consent Agenda items were carried unanimously.

COMMITTEE REPORTS

- A. Planning Commission
 - The work on a draft sidewalk ordinance is almost complete.
 - The next topic for discussion will be methadone clinics.
- B. Penns Prairie Park
 - No new report
- C. Penns Valley Regional Planning Commission
 - Mr. Floray provided a sample resolution for the municipalities in Penns Valley to establish joint efforts to develop and update a multi-municipal comprehensive plan. Discussion & consideration will follow at the June 17, 2024 meeting.
- D. Penns Valley EMS
 - Mr. Floray reported that Centre Hall Borough continues to decline paying the ½ mil to support the EMS service for the Borough.

SOLICITOR REPORT

- Communications will continue with Attorney Joe Green regarding Treaster Kettle Road and property information will be provided to him.
- Solicitor Bee reached out to Solicitor John Miller, counsel for Centre Hall Borough, with respect to the Verizon license agreement for the Verizon tower. Solicitor Miller communicated that no one from Centre Hall Borough had shared that proposal with him.

STAFF REPORTS

Public Works Superintendent –

- Basic repairs are almost complete on Treaster Kettle Road. These are the only repairs the Township will be undertaking on this road.
- No additional quotes for the tree removal have been received.
- Seal coating on Strawberry Hill Road, Rimmey Road & Gregg Station Road will begin on Wednesday if the weather permits. Work on ditches and culverts will begin after the seal coating.
- No date has been confirmed for the Lake Road Bridge replacement. An estimated date is the 3rd or 4th week of June.

Secretary/Treasurer –

- No new report.

OLD BUSINESS

Mr. Roth noted that the cameras inside and outside of the buildings will be installed soon. Ms. Kroner asked if the camera installation will be added to the employee handbook and if they will be meeting with the employees to let them know about the cameras. Mr. Newman suggested they find out if there are requirements for informing the employees of the cameras.

Mr. Tanis would like to schedule a meeting for the Wellhead Protection Committee in July.

Mr. Decker emphasized that the Board should be in attendance at the 250th event to represent the Township. He also stated that help is still needed to unload, set up and tear down and requested that the employees help with these tasks. Mr. Newman suggested that it be limited to part-time employees only in order to keep payroll costs down. Mr. Floray made the motion to use the crew as needed for as long as necessary. Mr. Tanis seconded the motion. **Vote in favor was unanimous. 5-0**

NEW BUSINESS

No new business.

EXECUTIVE SESSION

Mr. Roth made a motion to recess the meeting at 7:40 pm to begin an Executive Session regarding legal matters pertaining to Treaster Kettle Road. Mr. Newman seconded the motion. Mr. Roth closed the Executive Session at 8:05 p.m. to return to the Business Meeting.

No decisions were made during the Executive Session.

BOARD / STAFF OTHER MATTERS

ADJOURNMENT:

Mr. Tanis made a motion to adjourn the Business Meeting at 8:10 p.m. Motion seconded by Mr. Newman.

Vote in favor was unanimous.

Respectfully submitted,

Lisa A. Kroner

Lisa A. Kroner, Township Secretary
Potter Township Board of Supervisors