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**1/16/24**

**To whom it may concern - a Memo from the Potter Township Supervisors**

**This letter is to inform parties that had interest in reserving the Potter Athletic Complex (PAC) in the 2024 year and beyond. Due to budget constraints and lack of interest from local teams, the Potter Township Board of Supervisors voted during the January 2nd 2024 meeting to cancel any reservations for the PAC.**

**Potter Township is making a Zero Dollar lease available to an individual or organization. The basics of the lease are as follows:**

- Lessee would maintain the complex including mowing, field care, electricity etc.**
- Lessee would maintain proper insurance**
- Lessee would manage the park which would allow them to rent to other entities and manage the concession stand.**

**Any interested parties can contact Ryan Newman for more information.**

**Thank you for your previous use and interest in the Potter Athletic Complex**

**Ryan E. Newman - Vice Chairman  
814-280-1416**