



**POTTER TOWNSHIP  
BOARD OF SUPERVISORS  
January 15, 2024 – 7:00 P.M.  
Agenda**

[www.pottertownship.org](http://www.pottertownship.org)

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**I. CALL TO ORDER**

The Chairman will lead the Pledge of Allegiance

**II. PUBLIC COMMENTS**

Members of the public are invited to comment on any items not on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

**III. SPECIAL PRESENTATION**

- Code Enforcement Presentations
- Engineering Firm Presentations

**IV. CONSENT AGENDA**

(One motion with modifications, if applicable, approves for action, all items contained within the Consent Agenda)

- Minutes of the January 2<sup>nd</sup> Organization Meeting & January 2<sup>nd</sup> Business Meeting
- Payment Vouchers
- December 2023 Financial Report

**V. COMMITTEE REPORTS**

Board members should report on the meeting(s) of the committee(s) on which they serve, including:

- Planning Commission
- Parks & Recreation Board
- Penns Valley EMS

**VI. SOLICITOR REPORT**

**VII. STAFF REPORTS**

- Public Works Superintendent
- Secretary / Treasurer
  - 2023 Fourth Quarter Right-to-Know Request Report

**VIII. OLD BUSINESS**

- TransducerWorks Construction – Approval to Commence Construction (Mike MacNamara)
- Lake Road Bridge Project Bid Package – Approve to Advertise
- Appointments to Authorities, Boards and Commissions (cont'd)
  - Planning Commission (term expires 12/31/2027)
  - Vacancy Board (term expires 12/31/2024)
  - Zoning Hearing Board (term expires 12/31/2024)
- Potter Athletic Baseball Complex 2024 Reservations – Review
- Review and Discussion on Re-opened 2024 Approved Budget

**IX. NEW BUSINESS**

**X. BOARD / STAFF OTHER MATTERS (Informational – Review and/or Action, as Needed)**

- Centre Hall-Potter Sewer Authority – Meeting Minutes – December 13, 2023

**XI. ADJOURNMENT**

**CALENDAR ITEMS**

**January 2024**

Tuesday, 16<sup>th</sup>

Tri-Municipal Park, Inc. Meeting – 7:00 P.M.

Wednesday, 17<sup>th</sup>

Spring Creek Watershed Commission Meeting – 7:00 P.M.

Tuesday, 23<sup>rd</sup>

Planning Commission Meeting – 7:00 P.M.

Tuesday, 23<sup>rd</sup>

Penns Valley Regional Planning Commission Meeting – 7:00 P.M.

**February 2024**

Monday, 5<sup>th</sup>

Board of Supervisors Business Meeting – 7:00 P.M.

Monday, 12<sup>th</sup>

Parks & Recreation Board Meeting – 7:00 P.M.

Tuesday, 13<sup>th</sup>

Planning Commission Meeting – 7:00 P.M.

Wednesday, 14<sup>th</sup>

Centre Hall-Potter Sewer Authority Meeting - 7:00 P.M.

Monday, 19<sup>th</sup>

Board of Supervisors Business Meeting – 7:00 P.M.

Tuesday, 20<sup>th</sup>

Tri-Municipal Park, Inc. Meeting – 7:00 P.M.

Tuesday, 27<sup>th</sup>

Planning Commission Meeting – 7:00 P.M.