



**POTTER TOWNSHIP  
BOARD OF SUPERVISORS  
December 4, 2023 – 7:00 P.M.  
Agenda**

[www.pottertownship.org](http://www.pottertownship.org)

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**I. CALL TO ORDER**

The Chairman will lead the Pledge of Allegiance

**II. PUBLIC COMMENTS**

Members of the public are invited to comment on any items not on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

**III. CONSENT AGENDA**

(One motion with modifications, if applicable, approves for action, all items contained within the Consent Agenda)

- Minutes of the November 20, 2023 Business Meeting
- Payment Vouchers

**IV. COMMITTEE REPORTS**

Board members should report on the meeting(s) of the committee(s) on which they serve, including:

- Planning Commission
- Penns Prairie Park

**V. STAFF REPORTS**

- Public Works Superintendent
- Secretary / Treasurer

**VI. OLD BUSINESS**

**VII. NEW BUSINESS**

- Review of 2024 Fee Schedule
- Authority, Board and Commission Vacancies for 2024
- Authority, Board and Commission Meeting Dates for 2024 -Approval to Advertise

**VIII. BOARD / STAFF OTHER MATTERS (Informational – Review and/or Action, as Needed)**

**IX. EXECUTIVE SESSION**

**X. ADJOURNMENT**

**CALENDAR ITEMS**

**December 2023**

Monday, 11<sup>th</sup>

Tuesday, 12<sup>th</sup>

Wednesday, 13<sup>th</sup>

Monday, 18<sup>th</sup>

Tuesday, 19<sup>th</sup>

**Monday, 25<sup>th</sup>**

Parks & Recreation Board Meeting – 7:00

Planning Commission Meeting – 7:00 P.M.

Centre Hall-Potter Sewer Authority Meeting– 7:00 P.M.

Board of Supervisors Meeting – 7:00 P.M.

Tri-Municipal Park Inc. Board – 7:00 P.M.

**CHRISTMAS HOLIDAY - OFFICE CLOSED**