

**POTTER TOWNSHIP BOARD OF SUPERVISORS**  
**MEETING MINUTES**  
**September 18, 2023**  
**124 Short Road, Spring Mills, Pennsylvania**

**ATTENDED BY:**

**BOARD:** Dick Decker, Chair  
Jacob Tanis, III, Vice-Chair  
Melvin Dutrow  
Dennis Foust  
Glenn Roth

**STAFF:** Lisa Kroner, Secretary/Treasurer  
David Boliek, Public Works Superintendent  
Gerald Stover, Zoning Officer

**ATTENDEES:** Tom Levine, Ryan Newman, Kim Domin

**CALL TO ORDER:**

Chair Decker called to order the September 18, 2023, Business Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

**PUBLIC COMMENT**

No public comment.

**SPECIAL PRESENTATION**

Tom Levine, Levine Engineering, presented a Sewage Facilities Planning Module for a Small Flow Treatment Facility on behalf of Phillip & Colin Leidy. Resolution 2023-10 has been submitted for consideration and approval for the development of a parcel of land identified as 264 Tussey Sink Road. On a motion by Mr. Tanis, seconded by Mr. Roth, the Board approved **Resolution 2023-10** as a revision to the Official Sewage Facilities Plan, the Sewage Facilities Planning Module for Phillip & Colin Leidy. **Vote in favor was unanimous.**

**5-0**

Consecutively, Mr. Roth made a motion to authorize the Township Secretary, Ms. Kroner, to sign the documents on behalf of the Board of Supervisors. Motion was seconded by Mr. Foust. **Vote in favor was unanimous. Vote 5-0**

**CONSENT AGENDA**

Mr. Foust made a motion to approve the minutes of the September 5, 2023 business meeting, payment vouchers and August 2023 Financial Report. Mr. Tanis seconded the motion. **All motions for Consent Agenda items were carried unanimously.**

## COMMITTEE REPORT

- A. Planning Commission
  - No new report.
- B. Parks & Recreation
  - Report on summer activities & participation
  - Requested the Board consider permitting tailgating and camping at the Potter Athletic Complex as a source of revenue. The Board unanimously rejected the request.
- C. Tri-Municipal Park Inc.
  - There has been a membership change due to a Board member & his family relocating.
  - A grant application has been submitted to continue with expansion of the park, including parking, pavilion and playground.

## SOLICITOR REPORT

Solicitor Burke briefly discussed the draft proposal for a False Fire Alarm Ordinance. The ordinance would require principal owners, operators, tenants, agents or other individuals responsible for false alarms resulting in a response by public safety personnel to pay a false alarm fee. After further discussion regarding a False Fire Alarm Ordinance, the Board decided to share the draft with the Centre Hall Fire Company before moving forward with the ordinance.

## STAFF REPORTS

*Public Works Superintendent –*

- The tar & chip project on Racetrack Road, Dogtown Road and Church hill Road has been completed.
- A caterpillar loader was brought in as a demo and was well received by the employees.
- Paved gravel to be done on Strawberry Hill Road, Blackhawk Road and Gregg Station Road

*Secretary / Treasurer –*

- Photos of township historical assets were submitted to PSATS to be included in their 2024 calendar. The calendar will showcase historic buildings and sites that add to the community's character.
- Invitation to Centre Foundation's "Community Vision: Inspiring Tomorrow Together" event with government leaders to review trends affecting Centre County and gather insight on how they will affect the future of our community. The Board will not be attending.

*Zoning Officer –* No new report

## OLD BUSINESS

Mr. Foust reported that there is no new update on the PVEMS Joint Municipal Agreement.

At a meeting of the Planning Commission, discussion took place regarding an ordinance regulating residential fireworks and non-commercial fireworks displays/shows. A resident encouraged the Board of Supervisors to consider such an ordinance to in order to address and control the noise and lighting that adversely affects animals from fireworks. Mr. Roth reported the pros and cons debated at the Planning Commission meeting. Due to enforcement issues and scope of an ordinance, the Board of Supervisors determined to not move forward with an ordinance at this time.

## NEW BUSINESS

Centre Hall Fire Company – Request for a \$500.00 monetary contribution towards purchasing educational materials for the elementary school students. Members of the fire company provide a fire safety presentation to students during Fire Prevention Safety Week in October. Mr. Dutrow made a motion to approve contributing \$500.00 towards the purchase of educational materials. Second by Mr. Foust. **Vote in favor was unanimous. 5-0.**

Mr. Roth reported a resident's concern about the need for an additional stop sign or 3-way stop at the intersection of Red Mill Road and Geary Road. This will require a traffic study. Mr. Boliek will commence request with PennDOT for a traffic study.

**BOARD/STAFF OTHER MATTERS**

Centre County Library & Historical Museum Literature on 2022 Highlights was distributed.

Centre County Recycling & Refuse Authority September Municipality Report was distributed.

**ADJOURNMENT:**

Mr. Roth made a motion to adjourn the regular meeting at 8:09 pm. Motion seconded by Mr.Foust. **Vote in favor was unanimous.**

Respectfully submitted,

*Lisa A. Kroner*

Lisa A. Kroner, Township Secretary  
Potter Township Board of Supervisors