

POTTER TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
July 5, 2023
124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD: Dick Decker, Chair
Jacob Tanis, III, Vice-Chair
Melvin Dutrow
Dennis Foust
Glenn Roth

STAFF: Lisa Kroner, Secretary/Treasurer
David Boliek, Public Works Superintendent
Gerald Stover, Zoning Officer

ATTENDEES: Tibben Zerby

CALL TO ORDER

Chair Decker called to order the July 5, 2023, Business Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENT

None

SPECIAL PRESENTATION

Tibben Zerby, Century Engineering, presented a Memorandum of Understanding for Engineering Service Fees for the LandPro Land Development Plan. On a motion by Mr. Tanis, seconded by Mr. Foust and carried unanimously the Board authorized entering into the Memorandum of Understanding with LandPro.

CONSENT AGENDA

Mr. Roth made a motion to approve the minutes of the June 19, 2023 business meeting and payment vouchers. Mr. Foust seconded the motion. **All motions for Consent Agenda items were carried unanimously.**

COMMITTEE REPORT

- A. Planning Commission
 - Meeting minutes from May 9, 2023 & June 13, 2023 were distributed.
- B. Penns Prairie Park
 - No new update

STAFF REPORTS

Public Works Superintendent –

- The road project on Strawberry Hill Road is pending commencement

Secretary / Treasurer –

- No report.

OLD BUSINESS

Solicitor Burke provided documentation in response to the question posed as to whether Potter Township has the authority to regulate via local ordinances the portion of Route 45, known as the Purple Heart Highway, within the municipality? Yes. The designation of Route 45 as "Purple Heart Highway," does not hinder or diminish Potter Township's authority with respect to enacting ordinances impacting Route 45. Potter Township can enact ordinances that impact Route 45, so long as it does so in accordance with the statutes and regulations of the State of Pennsylvania.

Solicitor Burke offered reference to the Pennsylvania "Snowmobile and All-Terrain Vehicle Law" which governs the requirements for snowmobiles and ATV's operating within the Commonwealth. The Board discussed challenges with enacting an ordinance establishing certain Township Roads as snowmobile and ATV roads. Following discussion Mr. Roth made a motion to not pursue such an ordinance. Motion was seconded by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

PLGIT Investment Rates as of July 5, 2023 were reviewed. Discussion followed on obtaining rates from different banks. Item tabled until more clarification can be received from PLGIT on what's insured. xdc

Solicitor Burke reviewed the draft of the proposed changes to the Joint Municipal Agreement regarding financial assistance to the Penns Valley EMS and provided comments. Mr. Foust will forward a copy to all municipalities in Penns Valley that are parties to the agreement.

NEW BUSINESS

Chair Decker announced an Executive Session was held on Friday, June 30th at 11:30 am to discuss legal issues.

Mr. Decker led discussion on implementing a formal purchase order program.

The annual DC8 charity baseball tournament will be held on August 12 & 13, 2023. This tournament raises financial support for the DC8 Fund started in honor and memory of Dylan Crunick. The organizers are requesting the field reservation fees be waived for this event. Mr. Foust offered a motion to approve a waiver of the field reservation fees. Motion seconded by Mr. Roth. **Vote in favor was unanimous. 5-0.**

Mr. Decker the Board to consider planning a celebration recognizing the 250th Anniversary of the Township. Mr. Decker set forth a motion to create a planning subcommittee for the celebration in 2024. Mr. Foust seconded the motion. **Vote in favor was unanimous. 5-0.**

Mr. Decker requested approval to register for the virtual PSATS Fall Engineers Seminar. Mr. Foust made a motion to approve the request. Motion seconded by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

BOARD / STAFF OTHER MATTERS (Informational – Review and/or Action, as Needed)

None

ADJOURNMENT:

Mr. Foust made a motion to adjourn the regular meeting at 8:30 pm. Motion seconded by Mr. Tanis. **Vote in favor was unanimous.**

Respectfully submitted,

Lisa A. Kroner

Lisa A. Kroner, Township Secretary
Potter Township Board of Supervisors