

POTTER TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
June 5, 2023
124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD: Dick Decker, Chair
Jacob Tanis, III, Vice-Chair
Melvin Dutrow
Dennis Foust
Glenn Roth

STAFF: Lisa Kroner, Secretary/Treasurer
David Boliek, Public Works Superintendent
Sue Mazza, Date Entry Clerk
Gerald Stover, Zoning Officer

ATTENDEES: Alan Decker, Heidi Peters, Spencer Peters, Danielle Bandel, Fred Stover, Cathy Hetrick,
Scott Bubb, Mike Troyan

CALL TO ORDER

Chair Decker called to order the June 5, 2023, Business Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENT

Fred Stover inquired about a possible ordinance designating certain Potter Township roads as snowmobile and ATV roads permitting the roads to be shared with vehicular traffic. Mr. Stover will provide a copy of ordinances from other municipalities for the Board to review.

Residents on Decker Valley Road voiced their concerns regarding the maintenance of the road and the increased traffic volume. The road conditions will be evaluated for upgrades, including a possible paving project. The Township Engineer will be tasked with assessing the current conditions and suggestions for improvements and long-term solutions.

Alan Decker discussed his concerns about the recently adopted Brake Retarder Ordinance.

CONSENT AGENDA

Mr. Roth made a motion to approve the minutes of the May 17, 2023 business meeting and payment vouchers. Mr. Tanis seconded the motion. **All motions for Consent Agenda items were carried unanimously.**

COMMITTEE REPORT

A. Planning Commission

- The Planning Commission is recommending Melissa Hamsher be appointed as a new member on the Planning Commission. Mr. Tanis made a motion to appoint Melissa Hamsher to the Planning Commission for a four-year term ending December 31, 2026, due to a vacancy. Motion seconded by Mr. Roth. **Vote in favor was unanimous 5-0.**

B. Penns Prairie Park

- No new update

C. Penns Valley Regional Planning Commission

- The July meeting will include all Penns Valley roadmasters to discuss common areas of road maintenance and repair. Municipalities could apply for multi-municipal grants for road projects.

STAFF REPORTS

Public Works Superintendent –

- The waterline project at Country Club Park is now complete.
- LED lighting has been installed at the office and maintenance

Secretary / Treasurer –

- The 2023 Adopted PSATS Resolutions were provided for informational purposes.

Zoning –

- A Conditional Use Application has been received from TransducerWorks, LLC. The request is for approval for “industrial, manufacturing, warehousing” use in the General Commercial District (C) as a conditional use as permitted in the Potter Township Zoning Ordinance. Mr. Roth made a motion to accept the Conditional Use application and set a hearing date for July 17, 2023. Motion was seconded by Mr. Tanis. **Vote in favor 5-0.**

OLD BUSINESS

The Happy Valley Adventure Bureau has awarded a 2023-2024 Tourism Grant to Potter Township in the amount of \$6,000.00. The grant would assist in the purchase of chain link fencing and handrails, plus installation, in front of the dugouts on Geiss Field. Mr. Decker offered a motion to accept the grant. Mr. Foust seconded the motion. **Vote in favor 5-0.**

Potter Township has received multiple complaints regarding impacts to citizens due to the Black Bear Fiber installation. A letter regarding these concerns and complaints will be sent to Centre Wisp.

NEW BUSINESS

Tax Collector, Wendy Nolf, submitted a mid-year list of 2024 Per Capita additions and removals (due to misclassification i.e., moved, deceased, double assessed). Mr. Tanis made the motion to approve the list for Per Capita additions and removals for 2024 as presented by Tax Collector Wendy Nolf. Mr. Roth seconded the motion. **Vote in favor was unanimous. 5-0.**

BOARD / STAFF OTHER MATTERS (Informational – Review and/or Action, as Needed)

- Penns Valley EMS – Financial Reports – March & April 2023

ADJOURNMENT:

Mr. Tanis made a motion to adjourn the regular meeting at 8:11 pm. Motion seconded by Mr. Foust. **Vote in favor was unanimous.**

Respectfully submitted,

Lisa A. Kroner

Lisa A. Kroner, Township Secretary
Potter Township Board of Supervisors