

POTTER TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
May 17, 2023
124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD: Dick Decker, Chair
Jake Tanis, Vice-Chair
Melvin Dutrow
Dennis Foust
Glenn Roth

STAFF: Lisa Kroner, Secretary/Treasurer
David Boliek, Public Works Superintendent
Gerald Stover, Zoning Officer
Sue Mazza, Data Entry Clerk

ATTENDEES: Marilyn Engle, Wayne Engle, Martin Melville, Betsie Blumberg, Ryan Newman, Alan Decker
Georgie Bennett

CALL TO ORDER:

Chair Decker called to order the May 17, 2023, Business Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENT

Alan Decker voiced concern regarding the Annual Personal Return for Local Services Tax required by Centre Tax Agency. The form requests the return and payment be returned to Centre Tax Agency on or before December 31st of the tax year of the form. The forms are provided by the Centre Tax Agency and they will be made aware of Mr. Decker's concern.

Betsie Blumberg expressed her displeasure of the brush cutting project in front of her home and on the Township roads.

SPECIAL PRESENTATION

TRANSDUCERWORKS LLC Project – Michael Pratt, Keller Engineering, provided a courtesy overview of the Concept Plan.

An MOU (Memorandum of Understanding) for TransducerWorks, LLC was presented for review and action. Mr. Tanis made a motion that the board approve entering into a Memorandum of Understanding with TransducerWorks, LLC, the developer of a Land Development Plan designated as TransducerWorks Manufacturing Building. The Developer agrees to reimburse the Township for Engineering and Solicitor services necessitated by the review, inspections and review of all required bonds and security. Second by Mr. Foust. **Vote in favor was unanimous. 5-0.**

CONSENT AGENDA

Mr. Roth made a motion to approve the minutes of the May 1, 2023 business meeting, payment vouchers and April 2023 Financial Report. Mr. Tanis seconded the motion. **All motions for Consent Agenda items were carried unanimously.**

COMMITTEE REPORT

- A. Planning Commission
 - Meeting minutes from April 25, 2023 were distributed.
 - A volunteer application is being reviewed to fill the current Board vacancy
- B. Parks & Recreation
 - No report.

SOLICITOR REPORT

No report.

STAFF REPORTS

Public Works Superintendent –

- The installation of the new swing set at Potter Run Park has been completed
- The area around the outside of Emery Field fencing has been brush hogged
- Installation of a water line loop at Country Club Park water plant is 98% completed

Secretary / Treasurer –

- The developers of The Horizon have withdrawn their proposal to construct carriage houses and multi-family units after conducting further market research.

OLD BUSINESS

An estimate of \$1,500.00 to \$3,000.00 was received from Hull's Well drilling for the decommissioning of Well #1 at Country Club Park. Mr. Roth offered a motion to accept the estimate of \$3,000.00 to decommission Well #1 according to DEP's option for decommissioning. Motion was seconded by Mr. Tanis. **Vote in favor was unanimous. 5-0**

On a motion by Mr. Roth, seconded by Mr. Foust and carried unanimously, the Board authorized the removal of the building at Well #1 and the clean-up of the lot.

Mr. Foust reported that the EMS would like to present the proposed update of the Local Services Tax Joint Municipal Agreement to their counsel for review.

NEW BUSINESS

In accordance with the Municipalities Planning Code, Benner Township has provided a draft ordinance which includes several amendments to their current zoning ordinance. The public hearing with possible adoption will be held on June 5, 2023. After review of the amendments, the Board had no comments to offer to Benner Township.

Potter Township has received multiple complaints regarding impacts to citizens due to the Black Bear Fiber installation. While the Township supports Black Bear's efforts to supply the community with high-speed internet it cannot be at the cost of public safety and citizen's property rights. Equipment and supporting machinery have been left on the roadway, and there is little to no traffic control. Black Bear Fiber will be notified to improve their behavior and professionalism or the township will have no option but to revoke their permit.

BOARD/STAFF OTHER MATTERS

Centre Hall-Potter Sewer Authority meeting minutes for April 12, 2023 were distributed.

ADJOURNMENT:

Mr. Tanis made a motion to adjourn the regular meeting at 8:08 pm. Motion seconded by Mr. Foust. **Vote in favor was unanimous.**

Respectfully submitted,

Lisa A. Kroner

Lisa A. Kroner, Township Secretary
Potter Township Board of Supervisors