

POTTER TOWNSHIP BOARD OF SUPERVISORS

MEETING MINUTES

April 17, 2023

124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD:

Dick Decker, Chair
Jake Tanis, Vice-Chair
Melvin Dutrow
Dennis Foust
Glenn Roth

STAFF:

Lisa Kroner, Secretary/Treasurer
David Boliek, Public Works Superintendent
Robert Rayman, Solicitor
Shawn Burke, Solicitor

ATTENDEES: Tibben Zerby, Anne Messner, Marilyn Engle, Wayne Engle, Mark Ralston, John Smith, Nicholas Millard, Kim Domin, Pat Cole, Brandon Musser

CALL TO ORDER:

Chair Decker called to order the April 17, 2023, Business Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENT

Pat Cole voiced his concerns about the condition of Decker Valley Road. His school buses are being damaged by the poor condition of the road. He is requesting improvements be made to the road in order to handle the increased traffic on Decker Valley Road.

SPECIAL PRESENTATION

KENNETH STROUSE SUBDIVISION/RELOT – STREET STANDARDS WAIVER REQUEST - Tibben Zerby, Century Engineering, returned for approval of the street standards waiver request. The Board discussed the challenges of the waiver request pertaining to the street standards. The decision was tabled until a Board meeting in May.

Centre County MPO is in the early stages of developing a schedule and scope for the Active Transportation Plan and Long Range Plan. Both documents will need municipal input. It is anticipated that the Long Range Transportation Plan update process will be modified from the last update. Anne Messner shared the notes from the meeting that was held with our elected officials in 2018. As part of the meeting MPO staff would also like to share the need for a county wide active transportation plan. Ms. Messner encouraged everyone to take the survey regarding the transportation plan at <https://survey.talkpatransportation.com/#/Survey> between March 1st and April 30th.

Mark Ralston provided an update on obtaining approval to decommission Country Club Park Well #1. An informal planning estimate of the cost to decommission Well #1 per PA DEP requirements and

recommendations is approximately two to five times the original estimated cost. Mr. Ralston recommended that the Board of Supervisors approve submitting an amended Well Abandonment Plan for CCP Well #1 to PA DEP along with comments in response to DEP's input.

Brandon Musser, from Maxwell, provided an estimate for the purchase of a new truck. Item tabled until the May 1, 2023 meeting.

CONSENT AGENDA

Mr. Dutrow made a motion to approve the minutes of the April 3, 2023 business meeting, payment vouchers and March 2023 Financial Report. Mr. Roth seconded the motion. **All motions for Consent Agenda items were carried unanimously.**

COMMITTEE REPORT

A. Planning Commission

B. Parks & Recreation

- A presentation was provided on the results of the survey conducted at the Easter Breakfast and Egg Hunt event.
- Mr. Smith would like the tetherball equipment moved to another location in Potter Run Park. The Supervisors instructed Mr. Boliek that the tetherball be placed in the location the Parks & Rec Board have requested.

SOLICITOR REPORT

Mr. Decker introduced Solicitor Sean Burke from McQuaide Blasko Law Firm. Solicitor Robert Rayman is retiring and his practice is being absorbed by McQuaide Blasko Attorneys at Law. Attorney Burke will replace Attorney Rayman as the Solicitor of Potter Township for the remainder of 2023.

STAFF REPORTS

Public Works Superintendent –

- No report

Secretary / Treasurer –

- No report

Zoning –

- No report

OLD BUSINESS

There was no new update on interest rates for accounts or CD's available.

Mr. Decker discussed with Seda-Cog and Columbia Gas the next steps for moving forward with providing natural gas service in the PCI (Planned Commercial Industrial) District. Both entities will prepare information for moving forward with the project.

Mr. Roth noted that he has spoken with someone who is interested in certain aspects of the PAC Manager position. No decisions were made.

Mr. Roth suggested that new controls be placed on social media for the Township. He will design a plan and who will be responsible for the social media outlets.

NEW BUSINESS

Centre Hall Fire Company has requested that Potter Township implement an ordinance addressing the number of fire calls resulting in false alarms and a fee schedule for same after "X" number of calls.

Mr. Decker put forth a motion for an ordinance to be created by the Township Solicitor to address this issue. Motion was seconded by Mr. Foust. **Vote in favor was unanimous. 5-0**

2023 EMS Week Proclamation was presented. The Board of Supervisors proclaim the week of May 21-27, 2023, as *Emergency Medical Services Week, "Where Emergency Care Begins"*. Motion offered by Mr. Roth. Second by Mr. Tanis. **Motion carried unanimously**

BOARD/STAFF OTHER MATTERS

Centre Hall Fire Company meeting minutes for March 14, 2023 were distributed.
Centre Hall-Potter Sewer Authority meeting minutes for March 8, 2023 were distributed

EXECUTIVE SESSION

Mr. Decker made a motion to recess the meeting at 8:45 p.m. to begin an Executive Session regarding personnel matters. Mr. Foust seconded the motion. Mr. Foust made the motion to close the Executive Session and reopen the regular meeting. Second by Mr. Dutrow.

ADJOURNMENT:

Mr. Foust made a motion to adjourn the regular meeting at 9:15 pm. Motion seconded by Mr. Dutrow. **Vote in favor was unanimous.**

Respectfully submitted,

Lisa A. Kroner

Lisa A. Kroner, Township Secretary
Potter Township Board of Supervisors