

POTTER TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
March 6, 2023
124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD: Dick Decker, Chair
Jacob Tanis, III, Vice-Chair
Melvin Dutrow
Dennis Foust
Glenn Roth

STAFF: Lisa Kroner, Secretary/Treasurer
David Boliek, Public Works Superintendent
Jerry Stover, Zoning Officer
Sue Mazza, Data Entry Clerk

ATTENDEES: Bob Booz, Rhonda Rumbaugh, Ryan Newman, Michele Foust, Georgie Bennett, Michele Foust

CALL TO ORDER

Chair Decker called to order the March 6, 2023, Business Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENT

Bob Booz & Rhonda Rumbaugh, representing the Centre Hall Library and Partnership for Penns Valley Library Services spoke of services of the library and upcoming expansion plans. They also thanked the Board for the 2023 budgeted donation to the library. The library is looking for volunteers.

CONSENT AGENDA

Mr. Roth made a motion to approve the minutes of the February 20, 2023 business meeting and payment vouchers. Mr. Tanis seconded the motion. **All motions for Consent Agenda items were carried unanimously.**

COMMITTEE REPORT

- A. Planning Commission
 - Meeting minutes from January 24, 2023 were distributed.
- B. Tri-Municipal Park
- C. Penns Valley Regional Planning Commission

STAFF REPORTS

Public Works Superintendent –

- A grant for low-volume roads is available through the Centre County Conservation District. Discussion followed on apply for the grant to do roadwork on Indian Lane. Mr. Boliek will pursue more information and meet with a representative from CCCD.
- Introduction of Sue Mazza, Data Entry Clerk, who will be helping with the sewer and water systems.

- Mr. Boliek mentioned that there was a question posed to him as to whether the Board would make a commitment to take over the roads in Country Club Park Development if the roads were brought up to standards. If the roads were brought up to standards, the Board would consider taking them over.

Secretary / Treasurer –

- No report

Zoning Officer -

- The February 2023 zoning report was reviewed. The Board requested that Mr. Stover investigate a blighted property and contact the property owner.

OLD BUSINESS

No old business to discuss.

NEW BUSINESS

Mr. Tanis made a motion to approve **Resolution #R-2023-04** adopting and submitting to DEP for its approval as a revision to the “Official Sewage Facilities Plan” the Sewage Facilities Planning Module for Phil and Colin Leidy. Motion seconded by Mr. Roth. **Motion carried unanimously. 5-0.**

Resolution R-2023-05, Fee Schedule Amendment was presented. The amendment includes the approved fees for facility rentals at the Potter Township Athletic Complex. Mr. Foust moved to adopt Resolution R-2023-05. Motion seconded by Mr. Tanis. Vote in favor was unanimous.

Mr. Tanis made a motion to approve **Resolution # R-2023-06** adopting and submitting to DEP for its approval as a revision to the “Official Sewage Facilities Plan” the Sewage Facilities Planning Module for Vincent & Madisyn Rowles. Motion seconded by Mr. Roth. **Motion carried unanimously. 4-0.**
Mr. Decker abstained from voting.

Mr. Decker offered a motion to appoint Linda Marshall as a representative to the Penns Valley Regional Planning Commission, for a 2-year term ending December 31, 2024. Mr. Foust seconded the motion. **Vote was in favor 5-0.**

Mr. Decker led discussion regarding his research with potential gas suppliers about providing natural gas service to Commercial and Light Industrial Businesses in the southwest area of the Township. The Board agreed that in order to better define the need for such service, the Township should ask existing energy users to provide an estimate of their current and future needs, and if they would be interested in utilizing natural gas for heating and processing purposes at their business.

EXECUTIVE SESSION

Mr. Decker made a motion to recess the meeting at 7:59 p.m. to begin an Executive Session regarding personnel matters. Mr. Foust seconded the motion. Mr. Foust made the motion to close the Executive Session and reopen the regular meeting. Second by Mr. Tanis.

ADJOURNMENT:

Mr. Foust made a motion to adjourn the regular meeting at 8:17 pm. Motion seconded by Mr. Tanis. **Vote in favor was unanimous.**

Respectfully submitted,

Lisa A. Kroner

Lisa A. Kroner, Township Secretary
Potter Township Board of Supervisors