

POTTER TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
November 7, 2022
124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD: Dick Decker, Chair
Jacob Tanis, III, Vice-Chair
Melvin Dutrow
Dennis Foust
Glenn Roth

STAFF: Lisa Kroner, Secretary/Treasurer
David Boliek, Public Works Superintendent

ATTENDEES: Kim & Bruce Domin, Michele & Neil Foust, Georgie Bennett

CALL TO ORDER:

Chair Dick Decker called to order the November 7, 2022, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENT

Michele Foust presented a formal request to the township to submit their formal request to PennDOT to study a section of route 45 in regard to a brake retarder prohibition area directly in front of her residence. The Board designated David Boliek to follow-up with PennDOT regarding undertaking such a study. If a prohibition were put into place, the Township would be required to purchase, install and maintain signage.

CONSENT AGENDA

Mr. Foust made a motion to approve the payment vouchers as presented. Mr. Roth seconded the motion.
All motions for Consent Agenda items were carried unanimously.

COMMITTEE REPORTS

- A. Planning Commission**
- The Board is working with Penn State Extension regarding a solar ordinance
 - The subdivision for Glenn & Susan Roth was reviewed. No comments were provided for the Municipal Response Request.
- B. Parks & Recreation Board**
- Kim & Bruce Domin presented information on the need for accessibility and usability of the Potter Athletic Complex. Due to technical difficulty the Powerpoint presentation will be emailed directly to the Supervisors.
- C. Tri-Municipal Park**
- No report.

STAFF REPORTS

Public Works Superintendent –

- One bid was received for the 2023 Diesel Fuel Proposal and Contract. Nittany Energy has provided a bid for low diesel fuel prices for 2023. Mr. Tanis made a motion to accept the pricing for low sulfur diesel submitted by Nittany Energy, Inc. Second by Mr. Roth . Motion carried 5-0
- The mill and fill project has been completed by Glenn O. Hawbaker.
- Snow fence is being erected.
- Timber management project for the property on Sinking Creek Road has been placed on hold due to a price drop for walnut.

Secretary / Treasurer –

- No report.

Zoning –

- Monthly report distributed.

OLD BUSINESS

A request for a special budget workshop was presented. Mr. Foust made a motion to advertise for a special budget workshop to be held on Wednesday, November 16th at 7:00 p.m. to discuss the 2023 proposed budget and any other business that comes before the Board. Motion seconded by Mr. Tanis. **Vote in favor was unanimous.**

NEW BUSINESS

Mr. Foust made a motion to advertise the intent to appoint a Certified Public Accountant to perform the 2022 annual audit in place of elected auditors, seconded by Mr. Dutrow. **Vote in favor was unanimous. 5-0.**

MOU (Memorandum of Understanding) from Earl N. Yearick, Jr. (322 Self Storage Expansion) was presented for review and action. Mr. Foust made a motion that the board approve entering into a Memorandum of Understanding with the developer for engineering fees incurred from the township engineers concerning this project. Second by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

MOU (Memorandum of Understanding) from DBRA ENTERPRISES, L.P. was presented for review and action. Mr. Foust made a motion that the board approve entering into a Memorandum of Understanding with the developer for engineering fees incurred from the township engineers concerning this project. Second by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

ADJOURNMENT:

Mr. Foust made a motion to adjourn the regular meeting at 8:10 pm. Motion seconded by Mr. Tanis. **Vote in favor was unanimous.**

BOARD / STAFF OTHER MATTERS (Informational – Review and/or Action, as Needed)

Respectfully submitted,

Lisa A. Kroner

Lisa A. Kroner, Township Secretary
Potter Township Board of Supervisors