



**POTTER TOWNSHIP  
BOARD OF SUPERVISORS  
December 19, 2022 – 7:00 P.M.  
Agenda**

[www.pottertownship.org](http://www.pottertownship.org)

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**I. CALL TO ORDER**

The Chairman will lead the Pledge of Allegiance

**II. PUBLIC COMMENTS**

Members of the public are invited to comment on any items not on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

**III. CONSENT AGENDA**

(One motion with modifications, if applicable, approves for action, all items contained within the Consent Agenda)

- Minutes of the December 5, 2022 regular meeting
- Payment Vouchers
- November 2022 Financial Report

**IV. COMMITTEE REPORTS**

Board members should report on the meeting(s) of the committee(s) on which they serve, including:

- Planning Commission
- Parks & Recreation Board
- Penns Valley EMS

**V. SOLICITOR REPORT**

**VI. STAFF REPORTS**

- Public Works Superintendent
- Secretary / Treasurer

**VII. OLD BUSINESS**

- Adoption of 2023 Budget – Resolution R-2022-12
- 2023 Fee Schedule – Review & Discussion

**VIII. NEW BUSINESS**

- Approval to Disburse Payment for Invoices Due by December 31, 2022
- Approval to Continue Staff and Authority/Board/Commission Appointments thru January 3, 2023

**IX. BOARD / STAFF OTHER MATTERS (Informational – Review and/or Action, as Needed)**

**X. ADJOURNMENT**

**CALENDAR ITEMS**

**December 2022**

Tuesday, 13<sup>th</sup>

Wednesday, 14<sup>th</sup>

Monday, 19<sup>th</sup>

Tuesday, 27<sup>th</sup>

Planning Commission Meeting – 7:00 P.M.

Parks & Recreation Board Meeting – 7:00 P.M.

Board of Supervisors Regular Meeting – 7:00 P.M.

Planning Commission Meeting – 7:00 P.M.

**January 2023**

Tuesday, 3<sup>rd</sup>

Wednesday, 4<sup>th</sup>

Monday, 9<sup>th</sup>

Tuesday, 10<sup>th</sup>

Board of Supervisors Reorganization & Regular Meeting – 7:00 P.M.

Elected Auditors – Reorganization Meeting – 4:00 P.M.

Parks & Recreation Board Meeting – 7:00 P.M.

Planning Commission Meeting – 7:00 P.M.