

POTTER TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
October 3, 2022
124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD: Dick Decker, Chair
Jacob Tanis, III, Vice-Chair
Melvin Dutrow
Dennis Foust
Glenn Roth

STAFF: Lisa Kroner, Secretary/Treasurer
David Boliek, Public Works Superintendent

ATTENDEES: Lisa Moir, Bruce Rogers, Georgie Bennett

CALL TO ORDER:

Chair Decker called to order the October 3, 2022, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENT

Lisa Moir, resident of Hidden Lakes, expressed the concern of the Home Owners Association about the Route 45 connector from SR 322 as part of the State College Area Connector Project. Formal comments on the project are due to PennDOT by November 19th. She requested the Board of Supervisors submit a formal letter to PennDOT opposing the SR 45 connector and keeping traffic on the 322 corridor.

Georgie Bennett inquired about the mortgage and budget for the Potter Athletic Complex.

CONSENT AGENDA

Mr. Foust made a motion to approve the minutes of the September 19, 2022, Regular Meeting and payment vouchers. Mr. Roth seconded the motion. **All motions for Consent Agenda items were carried unanimously.**

COMMITTEE REPORTS

- A.** Planning Commission
 - Meeting minutes of August 9, 2022 were distributed.
- B.** Tri-Municipal Park
 - No report.

STAFF REPORTS

Public Works Superintendent –

- Brush Collection was held on October 3rd & 4th
- Stormwater work completed on Egg Hill Road
- Crack Sealing will begin and continue the next 2 weeks.

- Mill & Fill project proposals will be collected until November 17th, at which time the project will be awarded.

Secretary / Treasurer –

- The 2022 Third Quarter Right-to-Know Request Report was reviewed.

OLD BUSINESS

The Centre Hall-Potter Sewer Authority has declined the offer to take on the operations of the Potter Township sewage treatment systems.

NEW BUSINESS

Mr. Roth made a motion to declare Monday, October 31st from 6:00 PM to 8:00 PM as the Trick-or-Treating night in Potter Township. Second by Mr. Foust. Vote in favor was 5-0.

No budget discussion occurred.

Mr. Foust made a motion to recess the meeting at 7:45 p.m. to begin an Executive Session regarding personnel matters. Mr. Tanis seconded the motion. Mr. Decker made the motion to close the Executive Session and reconvene the regular meeting.

Mr. Foust offered a motion to advertise for a part-time (10 hours per week) Data Entry Clerk. The job description will include routine tasks related to sewer and water utility reporting, and updating the property files

ADJOURNMENT:

Mr. Roth made a motion to adjourn the regular meeting at 8: pm. Motion seconded by Mr. Tanis. **Vote in favor was unanimous.**

BOARD / STAFF OTHER MATTERS (Informational – Review and/or Action, as Needed)

- Centre Hall-Potter Sewer Authority - Meeting Minutes August 10, 2022, no action required.
- Centre Hall-Potter Sewer Authority - Meeting Minutes September 14, 2022, no action required.

Respectfully submitted,

Lisa A. Kroner

Lisa A. Kroner, Township Secretary
Potter Township Board of Supervisors