

POTTER TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
May 2, 2022
124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD: Dick Decker, Chair
Jacob Tanis, III, Vice-Chair
Glenn Roth

STAFF: David Boliek, Public Works Superintendent
Lisa Kroner, Secretary/Treasurer

ATTENDEES: Georgie Bennett, Michele Foust, Mike Troyan

CALL TO ORDER

Chair Decker called to order the May 2, 2022, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENT

Georgie Bennett proposed that Riff Raff Collection be an annual event.

Georgie Bennett questioned the use of brake retarders on SR 322 and why there are no signs. She requested signs be erected.

CONSENT AGENDA

Mr. Tanis made a motion to approve the minutes of the April 18, 2022, Regular Meeting and payment vouchers. Mr. Roth seconded the motion. **All motions for Consent Agenda items were carried unanimously.**

COMMITTEE REPORTS

- A.** Planning Commission
 - Meeting minutes of March 8, 2022 were distributed.
- B.** Parks and Recreation Board
 - Meeting minutes of March 9, 2022 were distributed
- C.** Tri-Municipal Park, Inc.
 - No report

STAFF REPORTS

Public Works Superintendent –

- Brush Collection is scheduled for May 9th & 10th
- Trees & brush are being trimmed along Township roads
- The Public Works crew is too short staffed to accomplish routine maintenance tasks and larger projects. David Boliek requested that the Board consider advertising for a new employee. Discussion on possibility of using private contractors for maintenance tasks, or advertising for part-time versus full-time permanent employee. The Board has asked for a report of cost/benefits of employees vs. using a contractor for road maintenance by the job and not by the hour. Mr. Tanis made a motion to

advertise for either a part-time or a full-time employee. Motion was seconded by Mr. Roth. **Vote in favor was unanimous. 3-0**

Secretary / Treasurer –

- The Project and Expenditure Report for the Coronavirus State and Local Fiscal Recovery Funds (SLFRF), authorized by the American Rescue Plan Act has been completed.

OLD BUSINESS

Mr. Roth suggested that the Township remove the tree stands left behind at the end of hunting season on the township owned property on Sinking Creek Road. He also recommended a Zero Tolerance Policy if the lack of removal of tree stands gets out of control.

NEW BUSINESS

2022 EMS Week Proclamation presented. Board of Supervisors proclaim the week of May 16-21, 2022, as *Emergency Medical Services Week, "Rising to the Challenge"*. Motion offered by Mr. Tanis. Second by Mr. Roth. **Motion carried unanimously**

A resignation letter from the Planning Commission has been received Mary Carol Frier. The Board wishes to express their sincere gratitude for her years of dedication on the Planning Commission.

Mr. Decker has asked the Planning Commission to review the following items for possible zoning regulations: tiny homes, Air B and B Rentals, Auxiliary home (mother-in-law suite), Ghost Kitchens, Food Trucks, Pop up events, curb side Pick up/ delivery, Cryptocurrency facilities, Small Wireless

ADJOURNMENT

Mr. Tanis made a motion to adjourn the regular meeting at 7:45 p.m. Motion seconded by Mr. Roth. **Vote in favor was unanimous.**

BOARD / STAFF OTHER MATTERS (Informational – No action required)

- Centre Hall-Potter Sewer Authority – Meeting Minutes April 13, 2022
- CCRRA Household Hazardous Waste Collection Results – Approximately 44,000 pounds of hazardous material and nearly two miles of fluorescent tubes were collected.
- CCRRA 50th Anniversary Open House – June 2, 2022
- CCMPO Transportation Impact Program Public Comment Period to receive input about the Draft 2023 -2026 Centre County TIP and 2022 Air Quality Conformity Report – April 29 – May 30, 2022.
- Centre Hall-Potter Sewer Authority 2021 Audit
- Mosquito/Bird Surveillance 2022 -Between May and the end of September, adult mosquito trapping will be periodically conducted in Potter Township.

Respectfully submitted,

Lisa A. Kroner

Lisa A. Kroner, Township Secretary
Potter Township Board of Supervisors