

POTTER TOWNSHIP BOARD OF SUPERVISORS

MEETING MINUTES

April 4, 2022

124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD:

Dick Decker, Chair
Jacob Tanis, III, Vice-Chair
Melvin Dutrow
Dennis Foust
Glenn Roth

STAFF:

David Boliek, Public Works Superintendent
Lisa Kroner, Secretary/Treasurer

ATTENDEES: Bill Pyle, Mike Troyan, Chad Stafford, Jerry Himes

CALL TO ORDER

Chair Decker called to order the April 4, 2022, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENT

None

SPECIAL PRESENTATION

MARY BOUTSELIS AND JEFFREY JACKSON MINOR SUBDIVISION – MODIFIED PLAN – Chad Stafford, with Penn Terra Engineering, - Approval was tabled until review by the Zoning Officer and Planning Commission.

SCOTT & KIMBERLY BURK FINAL LAND DEVELOPMENT PLAN (PREMIERE RV STORAGE) – MODIFIED PLAN
Approval was tabled until review by the Zoning Officer and Planning Commission.

CONSENT AGENDA

Mr. Dutrow made a motion to approve the minutes of the March 21, 2022, Regular Meeting and payment vouchers. Mr. Tanis seconded the motion. **All motions for Consent Agenda items were carried unanimously.**

COMMITTEE REPORTS

- A. Planning Commission
 - Meeting of March 28th- No quorum.
- B. Parks and Recreation Board
 - No report
- C. Tri-Municipal Park, Inc.
 - Mike Troyan requested to have the brush cut along SR 192 at the front of the park. The Board approved his request.

STAFF REPORTS

Public Works Superintendent –

- Rebuild kit for 2005 Dump Truck is still on backorder
- New truck arrived..... new logo applied
- Cleanup in Hidden Lake development

Secretary / Treasurer –

- No report

Zoning Officer –

- Report was distributed.

OLD BUSINESS

Review of Sealed Bids for Timber Maintenance Contract – Mr. Foust made a motion to award the contract to the highest bidder, Mountainside Logging in the amount of \$150,674.00. Mr. Roth seconded the motion. **Vote in favor was unanimous. 5-0.**

Mr. Roth presented an update on the Broadband Strategic Plan Update. He also provided information on Centre Wisp and Black Bear Fiber.

T-633 (Lower Georges Valley Road) Bridge Replacement Project Update. Mr. Roth made a motion to create a new bank account for the project and apply for a PIB (Pennsylvania Infrastructure Bank) loan. Motion seconded by Mr. Foust. **Vote in favor was unanimous. 5-0.** Construction to begin in 2025.

NEW BUSINESS

RESOLUTION #R-2022-07

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR THE T-633 LOWER GEORGES VALLEY ROAD BRIDGE REPLACEMENT OVER POTTER RUN

WHEREAS, Potter Township recognizes the need to replace the T-633 Lower Georges Valley Road bridge over Potter Run; and

WHEREAS, Potter Township desires to approve the Standard Bridge Reimbursement Agreement for the costs incurred during the Preliminary Engineering, Final Design, Utility Relocation, Right-of-way Acquisition, and Construction phases.

NOW, THEREFORE, BE IT RESOLVED, that the Potter Township Board of Supervisors does hereby authorize the Board Chair to sign, on behalf of the Potter Township Board of Supervisors, the Reimbursement Agreement between Potter Township and the Pennsylvania Department of Transportation and have the same delivered to the Commonwealth of Pennsylvania.

Resolution R-2022-08, supporting application for Happy Valley Adventure Bureau Tourism Grant, for approval. The application is for recreational use, specifically to provide field renovations and installation of vinyl coated chain link fencing in front of the dugouts on each of the two ballfields at the Potter Athletic Complex. Mr. Foust moved to adopt Resolution R-2022-8, supporting application for Happy Valley Adventure Bureau Tourism Grant. Mr. Dutrow seconded the motion. **Vote in favor was unanimous. 5-0.**

RESOLUTION #R-2022-08

RESOLVED BY the Township of Potter, Centre County, Pennsylvania, that

WHEREAS, the Board of Supervisors of Potter Township supports the grant application made to The Happy Valley Adventure Bureau (HVAB), in partnership with the Centre County Board of Commissioners, for the 2022-2023 Tourism Grant Program. The application is for recreational use, specifically to provide safety features and field renovations on each of the two baseball fields at the Potter Athletic Complex. The sports complex is 29 acres and located at 150 Summer Lane, Centre Hall, Pennsylvania, and will attract tournaments and league use, and

WHEREAS, the Board of Supervisors of Potter Township recognizes the twenty-five (25) percent match requirement for the 2022-2023 Tourism Grant program, and has secured the matching funds

NOW, THEREFORE, BE IT RESOLVED, that if Potter Township is awarded a grant by The Happy Valley Adventure Bureau and Centre County Board of Commissioners, the Board of Supervisors of Potter Township agrees to accept the grant award, and may enter into an agreement with The Happy Valley Adventure Bureau and Centre County Board of Commissioners for the above referenced project. The Township of Potter, Centre County, Pennsylvania, will comply with all applicable laws, environmental requirements and regulations.

PSATS has provided the 2022 Proposed Bylaws Changes, Nominations Report, and Resolutions for consideration at the annual conference. Discussion on items tabled until the April 18th meeting.

Mr. Decker made a motion to recess the meeting at 8:35 p.m. to begin an Executive Session regarding personnel matters requested by Mr. Roth. Mr. Decker made the motion to close the Executive Session and reopen the regular meeting. No decisions were to be made as a result of the Executive Session.

ADJOURNMENT

Mr. Foust made a motion to adjourn the regular meeting at 9:30 p.m. Motion seconded by Mr. Tanis. **Vote in favor was unanimous.**

BOARD / STAFF OTHER MATTERS (Informational – Review and/or Action, as Needed)

- None

Respectfully submitted,

Lisa A. Kroner

Lisa A. Kroner, Township Secretary
Potter Township Board of Supervisors