

POTTER TOWNSHIP BOARD OF SUPERVISORS

MEETING MINUTES

April 18, 2022

124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD:

Dick Decker, Chair
Jacob Tanis, III, Vice-Chair
Melvin Dutrow
Dennis Foust
Glenn Roth

STAFF:

David Boliek, Public Works Superintendent
Lisa Kroner, Secretary/Treasurer
Robert Rayman, Solicitor

ATTENDEES: Patrick MacFarlane, Greg Blaszcak, Ryan Newman, Georgie Bennett, Kim Domin

CALL TO ORDER

Chair Decker called to order the April 18, 2022, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENT

Georgie Bennett inquired how the revenue from the timber maintenance project at the township property on Sinking Creek Road would be spent. Chair Decker indicated a portion could be budgeted for the bridge replacement project on Lower Georges Valley Road. Ms. Bennett voiced concerns about the riff raff collection not being scheduled again this year.

Michele Foust inquired about the vacancy for the Zoning Officer position and whether it would be posted to accept applications.

CONSENT AGENDA

Mr. Roth made a motion to approve the minutes of the April 4, 2022, Regular Meeting, payment vouchers and March 2022 Financial Report. Mr. Foust seconded the motion. **All motions for Consent Agenda items were carried unanimously.**

COMMITTEE REPORTS

- A. Planning Commission
 - Review & discussion of solar projects, Zoning Map changes (prime agriculture vs. residential), and the Comprehensive Plan
- B. Parks and Recreation Board
 - Summer Passport activity is being planned
 - Notice of resignation was received from Tina Gearhart
- C. Penns Valley EMS
 - 2020 Audit has been completed

SOLICITOR REPORT

- A Note of Mortgage has been prepared for the residential sewer malfunction and will be completed between property owner and Potter Township, notarized and recorded.

STAFF REPORTS

Public Works Superintendent –

- Request for rental of a manlift to perform maintenance around the building and tree removal along township roads. Mr. Foust offered a motion to approve rental of manlift at a cost of \$1,300.00 per week. Motion seconded by Mr. Roth. **Vote in favor was unanimous. 5-0**
- Fog Sealing is needed on the roads in Hidden Lakes and Dennis Alan Circle developments. Mr. Foust made a motion to approve a fog sealing project for Hidden Lakes and Dennis Alan Circle in the amount of \$3,200.00. Motion was seconded by Mr. Tanis. **Vote in favor was unanimous. 5-0**

Secretary / Treasurer –

- The 2022 First Quarter Right-to-Know Request report was distributed. Two requests were received from American Transparency and responses were provided.
- Volunteer Appreciation Night has been rescheduled for May 25th.

OLD BUSINESS

No further discussion on utilizing contractors for maintenance and projects.

Mr. Roth made a motion to approve the modified plan for the MARY BOUTSELIS AND JEFFREY JACKSON MINOR SUBDIVISION and to have plans signed out of meeting. Motion seconded by Mr. Tanis. **Vote in favor was unanimous. 5-0**

Mr. Roth made a motion to approve the modified plan for the SCOTT & KIMBERLY BURK FINAL LAND DEVELOPMENT PLAN (PREMIERE RV STORAGE) and to have plans signed out of meeting. Motion seconded by Mr. Tanis. **Vote in favor was unanimous. 5-0**

At this time Centre Hall-Potter Sewer Authority continues to review the Township's request for the Authority to assume responsibility for operating and maintaining the small sewage plants at Country Club Park Development and Potters Mills Central Sewer. Mr. Roth commented that there are private businesses who also acquire small systems to operate.

The Hunting Permits issued for access to the property on Sinking Creek Road expire June 30th of each year. Tree stands are permitted but must be removed after two weeks of their installation. Anyone with a tree stand on the property must remove them before the commencement of the timber management project.

The first installment of the Timber Maintenance Contract was received. Mr. Dutrow made a motion to deposit all funds from the contract into the General Fund. Motion was seconded by Mr. Foust. **Vote in favor was unanimous. 5-0**

An opportunity for discussion on the PSATS 2022 Proposed Bylaws Changes, Nominations Report, and Resolutions was offered. No comments or input were brought forward by the Board. The voting delegate, Dennis Foust, will represent Potter Township at the business session during the annual conference.

NEW BUSINESS

Chair Decker announced an Executive Session was held on April 11th to meet with the new Zoning Officer, Gerald Stover.

The Hidden Lake Owner's Association provided a Letter of Opposition to State College Area Connector, SR 322 Alternatives. Mr. MacFarlane and Mr. Blaszcak spoke about their concerns as residents of this community

and the letter they prepared for PennDOT. The Board of Supervisors have met with PennDOT and JMT to discuss the preserved land and Homan well fields. The Supervisors can make recommendations and voice concerns but do not have a choice in the final determination of the road placement.

A notice of resignation was received from Chris Dobson, Zoning Officer, effective April 19, 2022. Mr. Roth made a motion that Chris Dobson's resignation be accepted. Motion seconded by Mr. Tanis.

Mr. Foust made a motion to employ Gerald Stover as the Zoning Officer effective April 11, 2022. Motion was seconded by Mr. Dutrow. **Vote in favor was 4-1.** Mr. Roth abstained from the vote due to unavailability to attend the executive session to meet the new Zoning Officer.

ADJOURNMENT

Mr. Foust made a motion to adjourn the regular meeting at 8:30 p.m. Motion seconded by Mr. Tanis. **Vote in favor was unanimous.**

BOARD / STAFF OTHER MATTERS (Informational – Review and/or Action, as Needed)

- None

Respectfully submitted,

Lisa A. Kroner

Lisa A. Kroner, Township Secretary
Potter Township Board of Supervisors