

**POTTER TOWNSHIP BOARD OF SUPERVISORS**  
**MEETING MINUTES**  
**February 21, 2022**  
**124 Short Road, Spring Mills, Pennsylvania**

**ATTENDED BY:**

**BOARD:** Dick Decker, Chair  
Jacob Tanis, III, Vice-Chair  
Melvin Dutrow  
Dennis Foust  
Glenn Roth

**STAFF:** David Boliek, Public Works Superintendent  
Lisa Kroner, Secretary/Treasurer  
Robert Rayman, Solicitor

**CALL TO ORDER:**

Chair Decker called to order the February 21, 2022, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

**PUBLIC COMMENT**

Residents of Sinking Creek Development, Artie Hagelgans and Jeff Hannon, questioned the Boards proposed plans to construct a park or walking trail along the property at 286 Sinking Creek Road. They also inquired how the timbering and walking trail would affect the hunting permits issued by the Township. The Board stated the forest management consultant would speak later in the meeting about the plans to timber and to construct a walking trail.

**CONSENT AGENDA**

Mr. Tanis made a motion to approve the minutes of the February 7, 2022, Regular Meeting, payment vouchers and January 2022 Financial Report. Mr. Roth seconded the motion. **All motions for Consent Agenda items were carried unanimously.**

**COMMITTEE REPORTS**

- A.** Planning Commission
- Meeting minutes of January 25, 2022 & February 8, 2022 were distributed.
  - Topics being reviewed are a solar ordinance and health care facilities ordinance
- B.** Parks and Recreation Board
- Meeting minutes for January 12, 2022 were distributed.

**SOLICITOR REPORT**

- EMC Insurance has been notified of a potential cause of action against Potter Township.
- Mr. Tanis offered a motion to authorize Mr. Decker to obtain an estimate to install a new sewer system on a private property in Potter Township due to a malfunctioning system. If private financing from two different lenders is unavailable to the property owners, a lien will be placed on the property. Mr. Rayman will prepare a mortgage and promissory note for the property owners. Motion seconded by Mr. Roth. **Vote in favor was 5-0.**

## **STAFF REPORTS**

### *Public Works Superintendent –*

- Snow removal, truck repair, jersey barriers for materials, Complaint on Chestnut Street

### *Secretary / Treasurer –*

- The 2021 Local Service Tax collections totaled \$65,386.71, which was distributed to the Penns Valley EMS.
- Twenty-five property owners on public water and/or sewer have enrolled in the ACH program for monthly payments. Payments by credit card for various township fees has increased as well.
- The website has been updated with changes for 2022.

## **OLD BUSINESS**

Jerry Himes, Jr., of Allegheny Foresters & Consultants, discussed the timber management of the Township owned land located at 286 Sinking Creek Road. After the presentation and discussion by the board, Mr. Dutrow made a motion for Chair Decker to sign the Timber Management Contract with Allegheny Foresters and Consultants out of meeting. Mr. Foust seconded the motion. **Vote in favor was 3-2.** Mr. Tanis and Mr. Roth voted No.

John Smith has volunteered to clear a walking Path around the perimeter of the Township owned property at 286 Sinking Creek Road. This will be a natural path area with no structures. He will begin clearing the path as soon as weather permits.

The proposal from a private company to manage the maintenance and operations of Potter Athletic Complex for 2022 was assessed and the Board withdrew the original opportunity for an outside entity to manage the facility. Mr. Foust made a motion to approve a contract with Joe Menna to provide all mowing of the complex, janitorial duties and minor repairs of equipment used for maintenance of facility. Motion seconded by Mr. Decker. **Vote in favor was 3-2.** Mr. Tanis and Mr. Roth voted No. Structural maintenance such as water, electric and repair of equipment will be performed by the Public Works crew.

Mr. Decker made a motion to enter into a contract with Tillie's Sunshine Family Entertainment for the operations of the concession stand for 2022. Mr. Dutrow seconded the motion. **Vote in favor was 3-2.** Mr. Tanis and Mr. Roth voted No.

## **NEW BUSINESS**

A Community Outreach presentation is to be held by PennDOT regarding the State College Area Connector Project. The tentative date is April 6<sup>th</sup> at the Centre Hall Fire Co. No other details are available at this time.

## **BOARD / STAFF OTHER MATTERS** (Informational – Review and/or Action, as Needed)

- Centre Hall Fire Company Meeting Minutes – January 11, 2022. Information only.
- Centre County Recycling and Refuse Authority total recycling services in Potter Township 2021 Information only.

## **ADJOURNMENT:**

Mr. Foust made a motion to adjourn the regular meeting at 9:00 p.m. Motion seconded by Mr. Tanis. **Vote in favor was unanimous.**

Respectfully submitted,

*Lisa A. Kroner*

Lisa A. Kroner, Township Secretary  
Potter Township Board of Supervisors