

**POTTER TOWNSHIP
PLANNING COMMISSION
MEETING MINUTES
January 11, 2022 ■ 7:00 pm**

CALL TO ORDER – REORGANIZATION MEETING

The Potter Township Planning Commission Reorganization Meeting was called to order by Acting Chair Scott Floray at 7:03 PM.

ATTENDANCE

Scott Floray	X
Mike Troyan	X
Glenn Roth	
Mary Carol Frier	X
Allen Ishler	X
Michele Foust	X

Staff in Attendance: None

REORGANIZATION

A motion was made by Mary Carol Frier and seconded by Mike Troyan to nominate Scott Floray as Chair of the Planning Commission. A motion was made by Allen Ishler and seconded by Scott Floray to close the nominations for Chair of the Planning Commission. Both motions passed unanimously.

A motion was made by Allen Ishler and seconded by Michele Foust to nominate Mike Troyan as Vice-Chair of the Planning Commission. A motion was made by Allen Ishler and seconded by Scott Floray to close the nominations for Vice-Chair of the Planning Commission. Both motions passed unanimously.

A motion was made by Mary Carol Frier and seconded by Allen Ishler to nominate Michele Foust as Secretary of the Planning Commission. A motion was made by Allen Ishler and seconded by Mike Troyan to close the nominations for Secretary of the Planning Commission. Both motions passed unanimously.

CALL TO ORDER – REGULAR MEETING

The Potter Township Planning Commission Regular Meeting was called to order by Chair Scott Floray at 7:15 PM.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MEETING MINUTES

Allen Ishler moved to approve the minutes from the December 28, 2021, meeting as submitted. Mike Troyan seconded the motion. The motion was approved unanimously.

OLD BUSINESS

- The group discussed the duties and responsibilities of the Planning Commission as per the Municipal Planning Code.
- A motion was made by Mary Carol Frier to be included in monthly Zoning Reports and annual aggregate data on building projects within the township. The motion was seconded by Mike Troyan. The motion was approved unanimously.

NEW BUSINESS

The group reviewed an Act 65 of 2021 Fact Sheet regarding posting meeting agendas.

ADJOURNMENT

There being no further business before the Planning Commission, Allen Ishler moved to adjourn the meeting, seconded by Mary Carol Frier. The motion was approved unanimously. Chair Scott Floray adjourned the meeting at 8:36 PM.

Respectfully Submitted:

Michele V. Foust

Planning Commission Secretary