



**POTTER TOWNSHIP
BOARD OF SUPERVISORS
November 15, 2021 – 7:00 P.M.
Agenda**

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***** AGENDA UPDATED *****

I. CALL TO ORDER

The Chairman will lead the Pledge of Allegiance

II. PUBLIC COMMENTS

Members of the public are invited to comment on any items not on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

III. CONSENT AGENDA

(One motion with modifications, if applicable, approves for action, all items contained within the Consent Agenda)

- Minutes of the November 1, 2021 regular meeting
- Payment Vouchers
- October 2021 Financial Report

IV. COMMITTEE REPORTS

Board members should report on the meeting(s) of the committee(s) on which they serve, including:

- Planning Commission
 - Meeting October 26, 2021
- Parks & Recreation Board
 - Appointment of Parks & Recreation Board Member – Kim Kellerman Domin
- Penns Valley EMS

V. SOLICITOR REPORT

- Solicitation Ordinance Proposal
- Solar Ordinance Discussion

VI. STAFF REPORTS

- Public Works Superintendent
 - Tree Removal by Contractor on Manor Road
- Secretary / Treasurer
- Zoning
 - Request for Approval of Registration for PAAZO Academy Training

VII. OLD BUSINESS

- 2022 Proposed Budget – Approval to Advertise Budget

VIII. NEW BUSINESS

- Establish 2022 Real Estate Tax Rate
- Purchase of Conference Room Furniture
- PA Rural Water Association Water and Wastewater Certification Class Registration
- Employee Handbook Revisions – Resolution No. 2021-11

IX. BOARD / STAFF OTHER MATTERS (Informational – Review and/or Action, as Needed)

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X. ADJOURNMENT

CALENDAR ITEMS

November 2021

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|-----------------------------|---|
| Tuesday, 16 th | Tri-Municipal Park Board Meeting – 7:00 P.M. |
| Wednesday, 17 th | Spring Creek Watershed Commission – 7:00 P.M. |
| Tuesday, 23 rd | Planning Commission Meeting – 7:00 P.M. |
| Tuesday, 23 rd | Penns Valley Regional Planning Commission – 7:00 P.M. |
| Thursday, 25 th | THANKSGIVING DAY – OFFICE CLOSED |
| Friday, 26 th | OFFICE CLOSED |

December 2021

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| Monday, 6 th | Board of Supervisors Regular Meeting – 7:00 P.M. |
| Wednesday, 8 th | Parks & Recreation Board Meeting – 7:00 P.M. |
| Tuesday, 14 th | Planning Commission Meeting – 7:00 P.M. |
| Monday, 20 th | Board of Supervisors Regular Meeting – 7:00 P.M. |
| Friday, 24 th | CHRISTMAS EVE – OFFICE CLOSED |
| Tuesday, 28 th | Planning Commission Meeting – 7:00 P.M. |