



**POTTER TOWNSHIP BOARD OF  
SUPERVISORS**  
**November 1, 2021 – 7:00 P.M.**  
**Agenda**

[www.pottertownship.org](http://www.pottertownship.org)

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**\*\*\* AGENDA UPDATED \*\***

**I. CALL TO ORDER**

The Chairman will lead the Pledge of Allegiance

**II. PUBLIC COMMENTS**

Members of the public are invited to comment on any items not on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

**III. CONSENT AGENDA**

(One motion with modifications, if applicable, approves for action, all items contained within the Consent Agenda)

- Minutes of the October 18, 2021 regular meeting
- Payment Vouchers

**IV. COMMITTEE REPORTS**

Board members should report on the meeting(s) of the committee(s) on which they serve, including:

- Planning Commission  
— Meeting Minutes – September 28, 2021 and October 12, 2021
- Parks & Recreation Board
- Tri-Municipal Park Board

**V. STAFF REPORTS**

- Public Works Superintendent
  - *Bid Award for 2022 Diesel Contract*
- Secretary / Treasurer
- Zoning

**VI. OLD BUSINESS**

- 2022 Pension MMO (Minimum Municipal Obligation), 401-A Defined Contribution Plan
- Proposed 2022 Budget – Review and Discussion

**VII. NEW BUSINESS**

- Intent to Appoint a Certified Public Accountant for 2022 – (Approval to Advertise)
- Announcement of Executive Session on October 27<sup>th</sup> – Personnel
- Purchase of Buffalo Turbine Cyclone PTO Leaf Blower

**VIII. BOARD / STAFF OTHER MATTERS (Informational – Review and/or Action, as Needed)**

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**IX. ADJOURNMENT**

**CALENDAR ITEMS**

**November 2021**

Tuesday, 9 <sup>th</sup>	Planning Commission Meeting – 7:00 P.M.
Wednesday, 10 <sup>th</sup>	Parks & Recreation Board Meeting – 7:00 P.M.
Monday, 15 <sup>th</sup>	Board of Supervisors Regular Meeting – 7:00 P.M.
Tuesday, 16 <sup>th</sup>	Tri-Municipal Park Board Meeting – 7:00 P.M.
Wednesday, 17 <sup>th</sup>	Spring Creek Watershed Commission – 7:00 P.M.
Tuesday, 23 <sup>rd</sup>	Planning Commission Meeting – 7:00 P.M.
Tuesday, 23 <sup>rd</sup>	Penns Valley Regional Planning Commission – 7:00 P.M.
Thursday, 25 <sup>th</sup>	THANKSGIVING DAY – OFFICE CLOSED
Friday, 26 <sup>th</sup>	OFFICE CLOSED