

POTTER TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
October 4, 2021
124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD: Dick Decker, Chair
Jacob Tanis, III, Vice-Chair
Karl Eysenbach
Melvin Dutrow
Dennis Foust

STAFF: Lisa Kroner, Township Secretary/Treasurer
David Boliek, Road Superintendent
Chris Dobson, Zoning Officer

GUESTS: Sabine Carey, Louis Glantz, Wanda White, Marcia Kell, Davis Araujo, David Rummel,
Amanda Rummel, Karen Dobson

CALL TO ORDER:

Chair Decker called to order the October 4, 2021, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENT

Louis Glantz submitted a letter of opposition for the 322 State College Area Connector, route 144 connection. This route would physically divide the township. He requested the Board of Supervisors submit a letter to Senator Corman and Representative Benninghoff as well. Mr. Foust made a motion to approve sending a letter to Senator Corman, Representative Benninghoff and PennDOT. Motion seconded by Mr. Dutrow. **Vote in favor was 5-0.**

Marcia Kell would like the Supervisors to initiate a meeting with PennDOT to and the consultant to roll out a broader picture and identify key factors. The jake brake noise has become increasingly louder since the completion of the 322 Potters Mills Gap project.

Wanda White voiced concerns regarding the State College Area Connector project and how this would divide the township. She suggested a committee be formed for residents who are concerned about the SCAC project.

Resident David Rummel voiced concerns regarding a malfunctioning sewer system in his neighborhood and inquired about the corrective action plan. The Board will contact the Sewage Enforcement Officer for status of corrective action plan.

PUBLIC HEARING

At 7:30 pm, Chairman Decker recessed the regular meeting to begin the public hearing regarding **Ordinance O-2021-06**, an ordinance *amending the Potter Township Subdivision and Land Development ordinance language (Chapter 184 of the Code of Ordinances)*.

Mr. Decker offered a time for public comment. No comments were offered. Chairman Decker closed the public hearing and re-opened the regular meeting. The Board members had no questions or discussion on the proposed ordinance. Mr. Foust made a motion to adopt Ordinance O-2021-06. Second by Mr. Eysenbach.

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|-----------------------------|----------------|-----|------------------|-----|
| Vote 5-0 as follows: | Dick Decker | Yes | Jacob Tanis, III | Yes |
| | Karl Eysenbach | Yes | Dennis Foust | Yes |
| | Melvin Dutrow | Yes | | |

***AN ORDINANCE AMENDING THE POTTER TOWNSHIP
SUBDIVISION AND LAND DEVELOPMENT ORDINANCE LANGUAGE
(CHAPTER 184 OF THE CODE OF ORDINANCES)***

WHEREAS, the Township desires to make changes to the Subdivision and Land Development Ordinance language.

NOW, THEREFORE, Be It Ordained:

1. Section 184-6(A) is amended as follows:

If it is determined that there is not land suitable for dedication, or that the subdivision is too small to allow for a suitable amount of land for dedication, or that it is not practical to dedicate land, or that there already exists adequate amount of parks and open space land and recreation facilities, a fee in lieu shall be required by the Township. Such determination shall be made at the preliminary plan stage. Any funds collected as fees in lieu of dedication of open space shall be deposited in an interest-bearing account. This account shall be separate from other municipal accounts and shall be clearly identified for the purpose of funding acquisition and development of recreation facilities. Interest earned on all monies deposited in such accounts shall become funds of that account. Funds from such accounts shall be expended at the discretion of the Board of Supervisors in properly allocable portions of the cost incurred to design, construct, operate, and maintain parks and recreational facilities, or acquire the specific recreation facilities that will benefit the subdivision or land development from which they were collected.

CONSENT AGENDA

Mr. Foust made a motion to approve the minutes of the September 20, 2021 Regular Meeting and September 2021 Budget Report. Motion seconded by Mr. Foust. **All motions for Consent Agenda items were carried unanimously.**

COMMITTEE REPORTS

- A. Planning Commission
 - No report
- B. Tri-Municipal Park
 - Davis Araujo reported on tasks completed in 2021. A proposed budget for 2022 was submitted which includes a request for municipal contribution of \$7,000.00 for operating and maintenance costs from Potter Township, Gregg Township and Centre Hall Borough.

C. Centre Hall Fire Company

- Request for a \$500.00 monetary contribution towards purchasing educational materials for the elementary school students. Members of the fire company provide a fire safety presentation to students during Fire Prevention Safety Week in October. Mr. Dutrow made a motion to approve contributing \$500.00 towards the purchase of educational materials. Second by Mr. Foust. **Vote in favor was unanimous. 5-0.**
- A Veterans Day breakfast will be held on November 12th at the firehall.

STAFF REPORTS:

Public Works Superintendent –

- Paving project has been completed on Sinking Creek Road and patching completed on Weaver Road.

Secretary / Treasurer –

- The 3rd Quarter Right-to-Know Request Report submitted and reviewed. No questions.

Zoning Officer –

- Request to file with the District Magistrate a second violation (#2021-002) to a resident for non-compliance with the Junk & Rubbish Ordinance. Mr. Dutrow offered a motion to approve filing the citation with District Magistrate Jordan. Motion seconded by Mr. Foust. **Vote in favor was unanimous. 5-0.**
- Request to file with District Magistrate Jordan a first violation (#2021-007) to a resident for non-compliance with the Junk & Rubbish Ordinance. Chair Decker made a motion to approve filing the citation with District Magistrate Jordan. Motion seconded by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

OLD BUSINESS

The first bridge on Hobie's Trail around Colyer Lake, was completed on September 27th. Planning is underway for construction of the second bridge in October.

NEW BUSINESS

Centre County Mapping and Addressing submitted a road name request for DBRA Enterprises, L.P. The requested name is Emmanuel Drive which meets criteria for naming and 911 addressing has tentatively approved pending Potter Township final approval. After review of the request, Mr. Foust made a motion to approve the name Emmanuel Drive. Mr. Tanis seconded the motion. **Vote in favor was unanimous. 5-0.**

Mr. Tanis made a motion to declare Saturday, October 30st from 6:00 PM to 8:00 PM as the Trick-or-Treating night in Potter Township. Second by Mr. Dutrow. **Vote in favor was 5-0.**

Ms. Kroner requested approval for the 2014 Map and Guide Publication to be updated and distributed as a 2022 edition. The township will secure ads for the publication which will cover all production and publication costs for 3,000 full-color maps. Mr. Foust made a motion to approve the production and publication of the 2022 edition through Municipal Publications. Motion seconded by Mr. Dutrow. **Vote in favor was 5-0.**

Emergency Management Coordinator, Sally Tanis, presented the updated 2021 Emergency Operations Plan for Potter Township. **Resolution #R-2021-10** Emergency Operations Plan Promulgation was presented.

Mr. Eysenbach made a motion to accept and approve the 2021 Emergency Operations Plan for adoption, seconded by Mr. Foust. **Motion carried 5-0.**

Sally Tanis announced her wish to resign as Emergency Management Coordinator.

Preliminary discussion on 2022 budget.

BOARD / STAFF OTHER MATTERS (Informational – Review and/or Action, as Needed)

- Fair Districts Centre PA Request – No action taken.

ADJOURNMENT:

Mr. Foust made a motion to adjourn the regular meeting at 9:30 p.m. Motion seconded by Mr. Tanis. **Vote in favor was unanimous.**

Respectfully submitted,

Lisa A. Kroner

Lisa A. Kroner, Township Secretary
Potter Township Board of Supervisors