

POTTER TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
August 16, 2021
124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD: Dick Decker, Chair
Jacob Tanis, III, Vice-Chair
Karl Eysenbach
Dennis Foust
Melvin Dutrow

STAFF: Lisa Kroner, Township Secretary/Treasurer
David Boliek, Road Superintendent
Robert Rayman, Solicitor

CALL TO ORDER:

Chair Decker called to order the August 16, 2021, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENT:

No public comment offered.

CONSENT AGENDA

Mr. Tanis made a motion to approve the minutes of the August 2, 2021 Regular Meeting, Payment Vouchers and July 2021 Financial Report. Motion seconded by Mr. Foust. **All motions for Consent Agenda items were carried unanimously.**

COMMITTEE REPORTS

- A. Planning Commission
 - No report.
- B. Parks & Recreation
 - The PA Fish & Boat Commission has approved the request to rename the Colyer Lake Trail and erect four signs in honor of Lt. Hobart King Kistler. Two signs will be placed at each boat launch area.

SOLICITOR REPORT

Act 65 of 2021 amends the Sunshine Law to create a new requirement that **all** local government boards and commissions (governing boards, planning commissions, zoning hearing boards, recreation committees, etc) must post meeting agendas for all advertised public meetings at least 24-hours before each meeting. The new provision takes effect August 29, 2021.

Discussed the draft of proposed ordinance prohibiting the use of Short Road and Red Mill Road by trucks over 30 feet in length except local deliveries, providing for the erection of signs and establishing penalties for violation thereof. Mr. Tanis made a motion to approve advertisement of a public hearing on September 7, 2021 at 7:15 pm regarding adoption of the ordinance. Motion seconded by Mr. Dutrow. **Vote in favor was unanimous. 5-0.**

The Zoning Officer has been working on citations for property owners in violation of the Junk & Rubbish Ordinance with the assistance of Solicitor Rayman.

STAFF REPORTS:

Public Works Superintendent –

- Country Club Park water plant operating normally.
- Tree trimming continues in preparation of paving and tar/chip.
- Examining grants to purchase environmentally friendly trucks.
- Anne Messner informed the Township that the bridge on Lower Georges Valley Road is not a Class 4 Bridge and therefore not eligible for the Federal Bridge Funds as part of the Transportation Improvement Program (TIP)

Secretary / Treasurer –

- A request has been received by Pets Come First to reserve the conference room for their Board meeting one evening every other month beginning at 6:45 pm. Mr. Tanis made a motion to approve this request. Motion seconded by Mr. Foust. **Vote in favor was unanimous. 5-0.**

OLD BUSINESS

None.

NEW BUSINESS

The current healthcare plan policy renewal quote, as well as other carrier quotes, were reviewed and discussed. No decisions were made and tabled until Sept 7th meeting.

Discussion on utilizing an undetermined percentage of the American Rescue Plan Funds to design and construct a water line for Country Club Park Water System. Mr. Tanis offered a motion to approve the commencement of a water line design by Century Engineering. Motion seconded by Mr. Foust. **Vote in favor was unanimous. 5-0.**

The Department of Environmental Protection's 2021 Available Operator Report for water and wastewater operator certification program was presented for renewal. Mr. Dutrow made a motion re-appoint Robert Decker, Century Engineering, as the Operator in Responsible Charge (ORC). Motion seconded by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

Centre County Election Office requests use of the municipal conference room for the Municipal Election on November 2, 2021. Mr. Tanis made a motion to approve use of the facility as a voting location for Potter Township. Motion seconded by Mr. Foust. **Vote in favor was unanimous. 5-0.**

BOARD / STAFF OTHER MATTERS (Informational – Review and/or Action, as Needed)

ADJOURNMENT:

Mr. Foust made a motion to adjourn the regular meeting at 8:10 p.m. Motion seconded by Mr. Tanis. **Vote in favor was unanimous.**

Respectfully submitted,

Lisa A. Kroner

Lisa A. Kroner, Township Secretary
Potter Township Board of Supervisors