

POTTER TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
June 21, 2021
124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD: Dick Decker, Chair
Jacob Tanis, III, Vice-Chair
Karl Eysenbach
Dennis Foust
Melvin Dutrow

STAFF: Lisa Kroner, Township Secretary/Treasurer
David Boliek, Road Superintendent
Robert Rayman, Solicitor

CALL TO ORDER:

Chair Decker called to order the June 21, 2021, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENT:

No public comments offered.

SPECIAL PRESENTATION:

John Hawkins, II, P.E. , McCormick Taylor, presented a study on the stone wall interconnecting both municipalities on SR 144, for the replacement of the existing failing walls and sidewalks. The improvements include installing 415 feet of new Walls (replacing the walls that are heaving, stones are missing, fill from behind the walls is exposed and stones that periodically fall into the roadway), rehabilitating existing sidewalk and new sidewalk along with associated ADA improvements including detectable warnings. Mr. Tanis made a motion to accept the recommendation of the study and to work with Centre Hall Borough to complete the Multimodal Transportation Fund (MTF) grant application. Motion was seconded by Mr. Dutrow. **Vote in favor was unanimous 5-0.** Chair Decker then offered a motion to approve for Potter Township to provide the \$100.00 filing fee for this grant, and request a match waiver due to reduced funds due to COVID-19 financial impact for both municipalities. Motion seconded by Mr. Dutrow. **Vote in favor was unanimous. 5-0.**

Greg Shufran, Surveyor, presented minor subdivision plans for Andrew & Esther Beiler. This plan subdivides a 56.79-acre lot from tax parcel 20-004-001 into 3 separate lots. Mr. Foust made a motion to approve and sign the Component I Planning Module. Motion seconded by Mr. Tanis. The Board had no comments/concerns to be included with the Municipal Response Request from the Centre County Planning and Development Office.

The Board discussed the proposal in terms of proposed parkland dedication or fees in-lieu-of, or a combination thereof, per the Parkland Dedication Ordinance for the Andrew & Esther Beiler subdivision. . Mr. Tanis made a motion to accept Fee In-Lieu-Of Parkland Dedication for the two (2) new lots being created. Motion seconded by Mr. Foust. A vote was taken to accept two (2) fees In-Lieu-of Parkland Dedication for this subdivision. **Vote in favor was unanimous 5-0.**

Vote:

Dick Decker	Yes	Karl Eysenbach	Yes
Dennis Foust	Yes	Jacob Tanis III	Yes
Melvin Dutrow	Yes		

CONSENT AGENDA

Mr. Tanis made a motion to approve the minutes of the June 7, 2021 Regular Meeting, Payment Vouchers and May 2021 Financial Report as presented. Mr. Foust seconded the motion. **All motions for Consent Agenda items were carried unanimously.**

COMMITTEE REPORTS

- A. Planning Commission
 - Meeting Minutes from May 25, 2021, were distributed.
 - Mr. Decker discussed the Planning Commission bylaws regarding absenteeism. One member has exceeded the number of missed meetings. The Board agreed to request a letter of resignation from that member.
- B. Parks & Recreation
 - A Storytime in the Park event was held on June 17th with the Centre County Dairy Princess in attendance. The Park Board is planning to construct a float and participate in the Colyer Parade.
- C. Tri-Municipal Park Inc.
 - No report
- D. Penns Valley EMS
 - The EMS bylaws call for audits to be done periodically. The last audit was 2004. Mr. Foust requested the Township Supervisors provide a letter requesting an audit be conducted every three (3) years. Mr. Tanis made a motion to provide the letter as requested by Mr. Foust. Motion was seconded by Mr. Eysenbach. **Vote in favor was unanimous**

SOLICITOR REPORT:

A draft of proposed revision to the Sign Ordinance was provided by Solicitor Rayman, including Mr. Eysenbach's requested changes regarding digital signs and on-premise digital signs. Mr. Decker made a motion to approve advertisement of a public hearing on July 19, 2021 regarding the amendment to the sign ordinance. Motion seconded by Mr. Eysenbach. **Vote in favor was unanimous.**

STAFF REPORTS:

Public Works Superintendent –

- Discussion on paving, tarring and chipping, and Fibermat projects on various roads. – Mr. Tanis made a motion to approve projects for 2021 on various township roads and advertise for sealed bids to be awarded on August 2, 2021. Mr. Foust seconded the motion. Motion carried unanimously.
- Potter Run Park Restroom – Final construction inspection has been completed.
- Request permission for township employee to take truck in Colyer Parade and compensation employee for time worked. Mr. Foust/ Mr. Eysenbach.

- A request for a traffic study on Red Mill Road and Short Road has been received by PennDOT. The cost to the Township for this study is estimated at \$500.00 to \$750.00. Mr. Foust presented a motion to approve payment of up to \$800.00 toward the study. Motion seconded by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

Secretary / Treasurer -

- Submitted a request to publish a summer edition of the newsletter. Mr. Eysenbach made a motion to approve the publication in the amount of \$1,200.00. Motion seconded by Mr. Dutrow.
- Happy Valley Adventure Bureau has awarded a 2021 Tourism Grant in the amount of \$6,000 to be used for field renovations on Emery and Geiss Baseball Fields.

OLD BUSINESS

No Old Business

NEW BUSINESS

Review of Waiver of Liability for Hunting and Pedestrian Access Permit to hunt and/or enter upon property owned and currently posted by Potter Township at 286 Sinking Creek Road. Mr. Foust made a motion to allow issuance of Hunting Permits and Pedestrian Access Permits from July 1, 2021 to June 30, 2022 with proper ID and completed application. Mr. Tanis seconded this motion. **Vote in favor was unanimous.**

Ms. Kroner presented a request to open a new bank account at JSSB for the American Rescue Plan (ARP) Allocation. Mr. Tanis made a motion to approve opening a new bank account for the ARP funding and add Dick Decker, Jake Tanis, III, and Lisa Kroner as signers on the account. Motion seconded by Mr. Foust. **Vote in favor was unanimous.**

An estimate received by Ben Haup to cut down dead elm trees along Rimmey Road was discussed. Mr. Tanis made a motion to approve the estimate in the amount of \$650.00. Motion seconded by Mr. Foust. **Vote in favor was unanimous.** The wood and brush will be removed by the township personnel.

Mr. Decker suggested the Traffic Speed Sign be moved to Sinking Creek Road.

Mr. Tanis presented a letter from a resident, Ralph Bennet, requesting the Board of Supervisors reinstate the services for the tax-paying citizenry that were cut due to budget restraints. After discussion on the pros and cons of the brush collection program, Mr. Decker offered a motion to provide brush collection in the fall with the same rules as before, 15 minutes per property. Mr. Foust seconded the motion. **Vote in favor 4-1. Mr. Dutrow voted no.**

BOARD / STAFF OTHER MATTERS (Informational – Review and/or Action, as Needed)

Centre Hall-Potter Sewer Authority – Minutes May 12, 2021

ADJOURNMENT:

Mr. Tanis made a motion to adjourn the regular meeting at 9:25 p.m. Motion seconded by Mr. Dutrow. **Vote in favor was unanimous.**

Respectfully submitted,

Lisa A. Kroner

Lisa A. Kroner, Township Secretary
Potter Township Board of Supervisors