

POTTER TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
July 19, 2021
124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD: Dick Decker, Chair
Jacob Tanis, III, Vice-Chair
Karl Eysenbach
Dennis Foust
Melvin Dutrow

STAFF: Lisa Kroner, Township Secretary/Treasurer
David Boliek, Road Superintendent
Robert Rayman, Solicitor

CALL TO ORDER:

Chair Decker called to order the July 19, 2021, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

Mr. Decker announced that an Executive Session was held on Saturday, July 17th, 2021 regarding personnel issues and that no decision were made.

PUBLIC COMMENT:

Sgt. Hartsock, PA State Police Patrol Section Officer, spoke about the SR 322 work zone and asked for any input on traffic concerns now as well as for upcoming Penn State football traffic.

SPECIAL PRESENTATION:

Tom Kistler made a request to rename the Colyer Lake footpath in honor of his son, Lt. Hobart King Kistler. This trail was an Eagle Scout project of Hobie's in 2005. Mr. Kistler would like to place memorial signs along Colyer Lake Trail and re-name it "Hobie's Trail". Mr. Tanis offered a motion to support the request to re-name the Colyer Lake footpath in honor of his son, Lt. Hobart King Kistler. Motion was seconded by Mr. Foust. **Vote in favor was unanimous. 5-0.** The PA Fish and Boat Commission will be provided with a letter of approval from the Board of Supervisors.

Madeline and Adam Houseman spoke about their land development plan for a dog kennel. Mr. Tanis made a motion to approve Resolution # R-2021-07 adopting and submitting to DEP for its approval as a revision to the "Official Sewage Facilities Plan" the Sewage Facilities Planning Module for Madeline & Adam Housemen land development. Motion seconded by Mr. Eysenbach. **Vote in favor was unanimous. 5-0.**

Anne Messner, from Centre County Planning & Development Office, offered an opportunity for Federal Bridge Funds as part of the Transportation Improvement Program (TIP). Funding is available for bridges that are 20 feet or more and at a certain level of degradation. The federal money requires a 20% match. PIB loans are available with a 10 year payback and an interest rate of 1.625 %. The Bridges that are

eligible are on Egg Hill Road, Red Mill Road and Colyer Road. The board would like Don Franson, Engineer, to review and provide input.

PUBLIC HEARING:

At 7:30 pm, Chairman Decker recessed the regular meeting to begin the public hearing regarding Chapter 163 of the Code of Potter Township amending Sign Ordinance Language. Solicitor Rayman offered a time for public comment. Resident, Mary Carol Frier, commented on billboards in the Agriculture District. Chairman Decker closed the public hearing and re-opened the regular meeting. The Board members had no questions or discussion on the amendment. Mr. Decker made a motion to adopt the amendment to the Sign Ordinance, Chapter 163. Second by Mr. Foust. **Vote 3-2 as follows:**

Vote:	Dick Decker	Yes	Melvin Dutrow	No
	Dennis Foust	Yes	Jacob Tanis, III	No
	Karl Eysenbach	Yes		

CONSENT AGENDA

Mr. Foust made a motion to approve the minutes of the June 21, 2021 Regular Meeting. Motion seconded by Mr. Dutrow. Motion to approve payment vouchers and June 2021 Financial Report as presented was made by Mr. Tanis. Motion seconded by Mr. Foust. **All motions for Consent Agenda items were carried unanimously.**

COMMITTEE REPORTS

- A. Planning Commission
 - Meeting Minutes from June 8 and June 22, 2021, were distributed.
- B. Parks & Recreation
 - Meeting Minutes from April 14, and May 12, 2021, were distributed.
- C. Penns Valley EMS
 - Discussion by the PV EMS Board rejected the premise of having an audit.

SOLICITOR REPORT:

No new report.

STAFF REPORTS:

Public Works Superintendent –

- Pump at Country Club Park water plant shut down today.
- Two quotes have been received to install variable speed pumps.
- Roadwork continues to include grading

Secretary / Treasurer –

- The 2nd Quarter Right-to-Know Request Report submitted and reviewed. No questions.
- The first half of ARP (American Rescue Plan) money received on 7/16/2021 (\$188,613.92)
- New phone system has been ported over from Comcast to Verizon One Talk effective July 15, 2021.
- July issue of Potter Connections newsletter mailed July 19, 2021.
- Request to attend PA Association of Municipal Administrators conference on August 8-11.2021. Mr. Foust offered a motion to approve for Ms. Kroner to attend the PAMA conference. Motion seconded by Mr. Dutrow. **Vote in favor was unanimous. 5-0.**
- The Township will begin accepting credit cards as a form of payment on July 23, 2021 -- Visa, Mastercard, Discover
- The office personnel will begin taking lunches separately from 11am- noon and noon-1pm so the office will remain open all day in order to better serve the community

- Mr. Tanis questioned the leave time taken by the office personnel. The Board requested office staff submit vacation requests months in advance so that both employees are not out of the office on the same day/time.

OLD BUSINESS

The Planning Commission submitted a proposed information board to display at the Grange Fair – Mr. Foust made a motion to approve the draft of the display board. Motion seconded by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

Resolution R-2021-08, Request for Multimodal Transportation Fund Grant, was presented for approval. This resolution requests grant funding to be used for the retaining wall and sidewalk improvements connecting Potter Township and Centre Hall Borough.

A RESOLUTION OF POTTER TOWNSHIP, ON BEHALF OF ITSELF AND ON BEHALF OF CENTRE HALL BOROUGH, HEREBY REQUEST A MULTIMODAL TRANSPORTATION FUND GRANT OF \$1,635,000 FROM THE COMMONWEALTH FINANCING AUTHORITY TO BE USED FOR RETAINING WALL AND SIDEWALK IMPROVEMENTS CONNECTING BOTH MUNICIPALITIES.

Be it RESOLVED, that Potter Township, on behalf of itself and on behalf of Centre Hall Borough, hereby request a Multimodal Transportation Fund grant of \$1,635,000 from the Commonwealth Financing Authority to be used for retaining wall and sidewalk improvements connecting both municipalities.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Dick Decker, Chairman, or Jacob Tanis, Vice-Chairman, as the official(s) to execute all documents and agreements between Potter Township and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

Mr. Foust offered a motion to approve Resolution R-2021-08. Motion seconded by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

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NEW BUSINESS

The Budget Report thru June 30th was presented. Clarification was provided to the Board on all income/expense questions.

BOARD / STAFF OTHER MATTERS (Informational – Review and/or Action, as Needed)
Centre County Suicide Prevention Task Force letter regarding Suicide Prevention Month.

Mr. Decker made a motion to recess the meeting at 8:25 p.m. to begin an Executive Session regarding personnel matters. Mr. Foust seconded the motion. Mr. Foust made the motion to close the Executive Session and reopen the regular meeting. Mr. Decker announced that no decisions were made. **Vote in favor was unanimous. 5-0.**

ADJOURNMENT:

Mr. Tanis made a motion to adjourn the regular meeting at 8:53 p.m. Motion seconded by Mr. Foust. **Vote in favor was unanimous.**

Respectfully submitted,

Lisa A. Kroner

Lisa A. Kroner, Township Secretary
Potter Township Board of Supervisors