

**POTTER TOWNSHIP  
PLANNING COMMISSION  
MEETING MINUTES  
June 22, 2021 7:00 pm**

**CALL TO ORDER**

The Potter Township Planning Commission meeting was called to order by Chair Scott Floray at 7:00 PM.

**ATTENDANCE**

|                  |   |
|------------------|---|
| Scott Floray     | X |
| Mike Troyan      |   |
| Glenn Roth       | X |
| Paul Sampsell    |   |
| Mary Carol Frier | X |
| Allen Ishler     | X |
| Michele Foust    | X |

Staff in Attendance: Anne Sanger, Planning Commission Secretary

**APPROVAL OF MEETING MINUTES**

Mary Carol Frier moved to approve the minutes of the June 8, 2021, meeting with the following amendments:

1. The Board of Supervisors held a final discussion on an Amendment to the Sign Ordinance. Revisions are as follows:
  - (a) Section 163-3B(2). Billboards shall be permitted as a conditional use in the agriculture, open space, PCI, commercial, and industrial districts. Digital signs are not permitted except as provided for in Section 163- 3b(3). The conditional use application and hearing shall follow the rules and standards set forth for conditional uses in Chapter 220 pertaining to zoning.
  - (b) Section 163-3B(3). On-premises and public service digital signs shall be permitted in the PCI and commercial districts as a conditional use. The conditional use application and hearing shall follow the rules and standards set forth for conditional uses in Chapter 220 pertaining to zoning.

The following provision is added to Section 163-6 of the Ordinance:

- (a) Section 163-6(4). An annual fee will be set by the Board of Supervisors as part of the annual fee schedule for off-premise commercial advertising

A public hearing amending the sign ordinance will be held July 19, 2021 at 7:00 PM.

Michele Foust seconded the motion. The minutes were unanimously approved with the amendments.

### **PUBLIC COMMENT**

There was no public comment.

### **NEW BUSINESS**

- Glenn Roth mentioned that the Potter Township website only listed Planning Commission Minutes until April 13, 2021 and should be more current.

### **OLD BUSINESS**

- Michele Foust presented a second draft poster for the Grange Fair and the possibility of having a QR code available which would link to the Rout 322 time lapse video. The poster was approved unanimously and she will drop the poster off for BOS approval.
- There was a discussion about the Solar Ordinance Considerations Workshop Video.

### **ADJOURNMENT**

There being no further business before the Planning Commission, a motion was made by Glenn Roth and seconded by Alan Ishler to adjourn. Chair Scott Floray adjourned the meeting at 7:30 PM.

Respectfully Submitted  
Anne Sanger

*Anne Sanger*  
Planning Commission Secretary