

POTTER TOWNSHIP BOARD OF SUPERVISORS

MEETING MINUTES

May 3, 2021

124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD: Dick Decker, Chair
Jacob Tanis, III, Vice-Chair
Karl Eysenbach
Dennis Foust

STAFF: Lisa Kroner, Township Secretary/Treasurer
David Boliek, Road Superintendent

CALL TO ORDER:

Chairman Decker called to order the May 3, 2021, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENTS:

Theodore Danneth, resident of Potter Township, spoke on the duties of an elected municipal constable. Constable duties include being present at the polls on Election Day to maintain election integrity and the peace.

Glenn Roth, resident, announced plans for his wife to operate a home-based business decorating cookies. He asked for the Board to approve his request and provide a letter stating the business is a permissible use in the Agriculture Zoning District. After further discussion by the Board, he was advised the request would be reviewed further.

SPECIAL PRESENTATION:

Bob Myers, Hawbaker Engineering, presented minor subdivision plans for Warren Properties, LLC. This plan subdivides a 34-acre lot from tax parcel 20-009-,005E into 5 separate lots. The Board had no comments/concerns to be included with the Municipal Response Request from the Centre County Planning and Development Office.

The Board discussed the proposal in terms of proposed parkland dedication or fees in-lieu-of, or a combination thereof, per the Parkland Dedication Ordinance for the Warren Properties LLC subdivision. Mr. Tanis made a motion to accept Fee In-Lieu-Of Parkland Dedication for the four (4) new lots being created. Motion seconded by Mr. Foust. A vote was taken to accept four (4) fees In-Lieu-of Parkland Dedication for this subdivision. **Vote in favor was unanimous 4-0.**

Vote:

Dick Decker	Yes	Karl Eysenbach	Yes
Dennis Foust	Yes	Jacob Tanis III	Yes

Centre County Mapping and Addressing submitted a road name request for the Warren Properties LLC Subdivision, which contains a shared driveway serving lots 2 and 4. The requested name is Lucian Lane which meets criteria for naming and 911 addressing has tentatively approved pending Potter Township

final approval. After review of the request, Mr. Tanis made a motion to approve the name Lucian Lane. Mr. Foust seconded the motion. **Vote in favor was unanimous. 4-0.**

CONSENT AGENDA

Mr. Tanis made a motion to approve the minutes of the April 19, 2021 Regular Meeting. Mr. Foust seconded the motion. **All motions for Consent Agenda items were carried unanimously.**

COMMITTEE REPORTS

- A. Planning Commission
 - Meeting Minutes from April 13, 2021, were distributed.
- B. Tri-Municipal Park – Mulching over weekend, bike park construction underway

STAFF REPORTS:

Public Works Superintendent -

- Equipment Report – Status of repairs 2012 International dump truck
- Crack sealing of roads continues
- Country Club Park Sewer Facilities- Maintenance labor hours reduced to 2 hours daily as requested by Board of Supervisors
- Potters Mills Sewer operating under normal conditions
- Application for 2021 Dirt and Gravel Road project has been submitted for Boal Gap Road (Centre County Conservation District)
- Bloom Road- Working with PennDOT to correct width of road. Vibrating roller needed to complete repairs.

Secretary / Treasurer

- The Zoning Hearing Board has a vacancy for a member to serve as the alternate.

OLD BUSINESS

The budget for purchasing automatic hand sanitizer dispensers with stands for Centre Hall Fire Company was approved at the April 19, 2021 meeting in an amount of \$200.00. The cost of two dispensers exceeds this budget amount. Mr. Decker offered a motion to increase the budget to \$500.00 for this purchase. Motion seconded by Mr. Eysenbach. Vote in favor was 3-1. Mr. Tanis voted no.

NEW BUSINESS

Resolution R-2021-05, Centre County 2021 Hazard Mitigation Plan Update, Municipal Adoption Resolution was presented. This amendment adopts The Centre County 2021 Hazard Mitigation Plan Update as the official Hazard Mitigation Plan of the Township. Mr. Foust moved to adopt Resolution R-2021-05. Mr. Tanis seconded the motion. **Vote in favor was unanimous. 4-0.**

**Centre County 2021 Hazard Mitigation Plan Update
Municipal Adoption Resolution
Resolution No. R-2021-05**

WHEREAS, the Township of Potter, Centre County, Pennsylvania is most vulnerable to natural and human-caused hazards which may result in loss of life and property, economic hardship, and threats to public health and safety, and

WHEREAS, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities, and

WHEREAS, the Township of Potter acknowledges the requirements of Section 322 of DMA 2000 to have

an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds, and

WHEREAS, the Centre County 2021 Hazard Mitigation Plan Update has been developed by the Centre County Office of Emergency Services and the Centre County Planning and Community Development Office in cooperation with other county departments, local municipal officials, institutional stakeholders, and the citizens of Centre County, and

WHEREAS, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Centre County 2021 Hazard Mitigation Plan Update, and

WHEREAS, the Centre County 2021 Hazard Mitigation Plan Update recommends mitigation activities that will reduce losses to life and property affected by both natural and human-caused hazards that face the County and its municipal governments,

NOW THEREFORE BE IT RESOLVED by the governing body for the Township of Potter:

- The Centre County 2021 Hazard Mitigation Plan Update is hereby adopted as the official Hazard Mitigation Plan of the Township and
- The respective officials and agencies identified in the implementation strategy of the Centre County 2021 Hazard Mitigation Plan Update are hereby directed to implement the recommended activities assigned to them.

PennDOT has offered the opportunity to add a permanent street light at the intersection of Penn Nursery Road and Decker Valley Road. Mr. Foust made a motion to decline the opportunity to add a permanent street light due to monthly operating and maintenance cost. Motion was seconded by Mr. Tanis. Vote in favor was unanimous. 4-0.

Century Engineering submitted Work Change Directive No. 1 on behalf of Sippel Development Co., Inc. for the Bloom Road Sewage Collection and Treatment System in the amount of \$4,878.17. The purpose of the Work Change Directive is to overcome system operational problem of UV units losing effluent during off pump cycles and potentially leading to either UV failure or non-treatment of effluent. Mr. Decker made a motion to approve Work Change Directive No. 1 in the amount of \$4,878.17 and his signing the work order out of meeting, which took place on April 30, 2021. Motion seconded by Mr. Tanis. **Vote in favor was unanimous. 4-0.**

BOARD / STAFF OTHER MATTERS (Informational – Review and/or Action, as Needed)

- Pennsylvania State Historic Preservation Office, Pennsylvania Baseline Survey Project

ADJOURNMENT:

Mr. Decker made a motion to recess the meeting at 8:25 p.m. to begin an Executive Session regarding personnel matters. Mr. Foust seconded the motion. **Vote in favor was unanimous.** Mr. Foust made the motion to close the Executive Session and reopen the regular meeting. Mr. Decker offered a motion to add to the Employee Benefits a Longevity Recognition for the employees at 10 years of service to include a gift card in a fixed monetary amount. Motion seconded by Mr. Foust. **Vote in favor was unanimous. 4-0.**

Mr. Foust made a motion to adjourn the regular meeting at 8:40 p.m. Motion seconded by Mr. Tanis. **Vote in favor was unanimous.**

Respectfully submitted,

Lisa A. Kroner

Lisa A. Kroner, Township Secretary