

POTTER TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
May 17, 2021
124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD: Dick Decker, Chair
Jacob Tanis, III, Vice-Chair
Karl Eysenbach
Dennis Foust
Melvin Dutrow

STAFF: Lisa Kroner, Township Secretary/Treasurer
David Boliek, Road Superintendent
Robert Rayman, Solicitor

CALL TO ORDER:

Chair Decker called to order the May 17, 2021, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENTS:

Joseph Zaffuto, Constable and resident of Potter Township, spoke on the duties of an elected municipal constable.

Micah Schrenkel, representing the Spring Mills Braves and Lemont Ducks baseball teams, questioned the invoice for field rental at \$70.00 per game, per team rather than \$250.00 per month for the entire organization. The application he received listed the fees broken down monthly, per team, per time slot, and applied to all athletic teams. The \$70.00 per game was inadvertently missed on the application, but was on the 2021 Fee Schedule adopted 1/4/2021 by the Board of Supervisors. The Board will discuss this issue further under New Business.

Glenn Roth, resident, presented a printed packet with a timeline of events and conversations he had with the Zoning Officer and various Supervisors regarding plans for his wife to operate a home-based bakery business in the Agricultural Zoning District, as well as his dissatisfaction with the Zoning Officer. Solicitor Rayman reiterated that this request and application is handled through the Zoning Officer and not the Board of Supervisors. Chair Decker stated he would talk to the Zoning Officer regarding this situation.

SPECIAL PRESENTATION:

State College Area Connector (SCAC) Project - Presentation from PennDOT's consultant team about the project study update (formerly the Route 322/144/45 project). The purpose of this study is to develop and evaluate a range of alternatives to improve mobility and meet interstate and regional through traffic and local needs by reducing congestion, addressing safety, and improving system continuity within the study area while accommodating other modes of traffic (bike, pedestrian, horse and buggies, farm equipment traffic, and public transit) where appropriate, and supporting regional land use visions and goals.

SPECIAL PRESENTATION cont'd:

Lieutenant Adamczyk of the PA State Police, Bellefonte barracks, apprised the board of the service calls and statistics year-to-date for Potter Township. There were no specific trends noted.

CONSENT AGENDA

Mr. Tanis made a motion to approve the minutes of the May 3, 2021 Regular Meeting and April 2021 Financial Report. Mr. Foust seconded the motion. **All motions for Consent Agenda items were carried unanimously.**

COMMITTEE REPORTS

- A. Planning Commission
 - Meeting Minutes from April 27, 2021, were distributed.
- B. Parks and Recreation Board
 - Several baseball tournaments have been cancelled for the summer.

SOLICITORS REPORT:

Discussion on the Supervisors' desire to make changes to the Sign Ordinance language. The proposed changes would include the following provisions being added to the Ordinance: (1) Billboards would be permitted as a conditional use in the agriculture, open space, PCI, commercial, and industrial districts. (2) Digital signs would be permitted in the PCI and commercial districts as a conditional use. (3) An annual fee be set by the Board of Supervisors as part of the annual fee schedule for off-premise commercial advertising

STAFF REPORTS:

Public Works Superintendent -

- Equipment Report – Status of repairs 2012 International dump truck
- Crack sealing of roads continues
- Country Club Park Sewer Facilities- Maintenance labor hours continue to be reduced to 2 hours daily as requested by Board of Supervisors
- Bloom Road – Discussion on paving vs. gravel. No decisions were made.
- Martin Melville has offered to conduct fall brush collection for the township residents. Further discussion tabled until the next meeting.

Secretary / Treasurer

- No report

OLD BUSINESS

None

NEW BUSINESS

The Board reviewed the 2021 Master Fee Schedule, Section 8, Recreation and Township Facility Fees. In order to maintain consistency and eliminate confusion in the fees, Mr. Tanis made a motion to amend the 2021 Master Fee Schedule, Section 8, to eliminate the "Games – All League Games" in the amount of \$70.00 per Game, per team; and retain Seasonal Reservations at \$250.00 for up to three (3) days per week, **per team** (rental times as noted) through *Resolution R-2021-06*. The motion was seconded by Mr. Foust. **Vote in favor was unanimous.**

POTTER TOWNSHIP
CENTRE COUNTY, PENNSYLVANIA
RESOLUTION NO. R-2021-06

A RESOLUTION AMENDING THE MASTER FEE SCHEDULE, ESTABLISHING CERTAIN RATES AND FEES FOR
POTTER TOWNSHIP, AND SUPERSEDING PREVIOUS RESOLUTIONS

WHEREAS, certain rates and fees of the Master Fee Schedule have previously been adopted by the Board of Supervisors in prior resolutions; and

WHEREAS, certain rates and fees now need to be adjusted or added to the Master Fee Schedule; and

WHEREAS, the Board of Supervisors has reviewed these rates and fees, have determined it is necessary to adopt these rates and fees; and

WHEREAS, the Board of Supervisors may at any time adjust or amend all or portions of the Master Fee Schedule and set certain rates and fees in separate resolutions if needed.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTER TOWNSHIP,
PENNSYLVANIA, AS FOLLOWS:**

Section 1: The amendment to the Master Fee Schedule, as provided in Exhibit "A" attached hereto and incorporated herein by reference, is hereby adopted and shall be amended in its entirety to reflect the new version as attached to this resolution.

Section 2: That all provisions of any resolution of the Board of Supervisors in conflict with the provisions of this resolution be repealed, and all other provisions not in conflict with the provisions of this resolution shall remain in full force and effect.

Section 3: Effective Date. The rate and fee adjustments and amendments of this resolution shall become effective on April 6, 2021.

A request was received by a resident for an extension to the May 15, 2021, Sewage Management Program payment deadline due to financial difficulties. Mr. Eysenbach offered a motion to approve a 30-day extension for payment of the inspection fee without additional late charges. Mr. Tanis seconded the motion. **Vote in favor was unanimous.**

The Department of Environmental Protection conducted an administrative file review of the discharge monitoring reports for the Potters Mills Central Treatment System. The review revealed violations of the Clean Streams Law and the terms and conditions required by sewage permit, specifically Effluent Violations (Chesapeake Bay Nutrient Limits). The proposed settlement through execution of a Consent Assessment of Civil Penalty in the amount of \$1,265.00. Mr. Decker negotiated with DEP for a reduced settlement in the amount of \$750.00. Mr. Foust made a motion to accept the offer in the amount of \$750.00 for settlement. Motion was seconded by Mr. Tanis. **Vote in favor was unanimous.**

Mr. Tanis offered a motion to purchase phosphorous credits from the Department of Environmental Protection for the Potters Mills Central Treatment System. Motion was seconded by Mr. Foust. **Vote in favor was unanimous.** No quantity or purchase price was set by the Board.

BOARD / STAFF OTHER MATTERS (Informational – Review and/or Action, as Needed)

- PA Rural Water Association – APPI Energy
- Centre County Library Thank You Letter
- Centre Hall-Potter Sewer Authority Meeting Minutes – April 14, 2021
- Centre Hall Library Association Thank You Letter

ADJOURNMENT:

Mr. Foust made a motion to adjourn the regular meeting at 9:00 p.m. Motion seconded by Mr. Tanis. **Vote in favor was unanimous.**

Respectfully submitted,

Lisa A. Kroner

Lisa A. Kroner, Township Secretary
Potter Township Board of Supervisors