

POTTER TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
March 15, 2021
124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD: Dick Decker, Chair
Melvin Dutrow
Karl Eysenbach
Dennis Foust

STAFF: Lisa Kroner, Township Secretary/Treasurer
David Boliek, Road Superintendent
Robert Rayman, Solicitor

CALL TO ORDER:

Chairman Decker called to order the March 15, 2021, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENTS:

Davis Araujo provided an update on the new Centre Hall Fire Company building. The tentative completion date is the third week of May. A Dedication Ceremony and Grand Opening has been planned for June 19, 2021 at 9:00 a.m. The current Centre Hall Fire Company building has been purchased by Centre Hall Borough.

CONSENT AGENDA

Mr. Dutrow made a motion to approve the minutes of the March 1, 2021 Regular Meeting and Payment Vouchers as presented. Mr. Foust seconded the motion. Mr. Foust made a motion to approve the February 2021 Financial Report. Motion was seconded by Mr. Eysenbach. **All motions for Consent Agenda items were carried unanimously.**

COMMITTEE REPORTS

- A. Planning Commission – Meeting minutes from February 23, 2021 meeting were distributed.
- B. Parks & Recreation – Meeting minutes from February 10, 2021 were distributed.
 - Easter Egg Hunt on March 27th at 10:00 AM at the PAC
 - Summer Baseball Tournament schedule is complete with eight (8) tournaments scheduled.
 - Sign-up Genius has been set up for volunteers to work at PAC concession stand.
 - 2021 Banner Sponsorship opportunities are available. See a Park Board member for application.
- C. Penns Valley EMS
 - An anonymous donation was received for \$10,000.00.
 - A new employee was hired.

SOLICITOR REPORT

A proposed Cable Franchise Agreement has been submitted by Atlantic Broadband to make service (cable tv, high speed data & voice) available to approximately 37 homes in the following area of the Township:

SR 45 starting at 3387 Penns Valley Road and ending at 3202 Earlystown Road, Weaver Road to the intersection of Sinking Creek Road, and Country Haven Drive. The agreement would grant Atlantic Broadband, LLC to franchise for the term of fifteen (15) years. After discussion on the agreement, Mr. Foust made a motion to move forward with the agreement if Atlantic Broadband agrees to a ten (10) year franchise. Motion seconded by Mr. Eysenbach. **Vote in favor was unanimous. 4-0.**

PUBLIC HEARING

At 7:25 pm, Chair Decker recessed the regular meeting to begin the public hearing regarding amending Chapter 60 of the Code of Potter Township relating to Tri-Municipal Park, Inc. Solicitor Rayman directed the hearing. No public comments were offered. Chair Decker closed the public hearing and re-opened the regular meeting. No questions or discussion on the amendment by the Supervisors. Mr. Eysenbach made a motion to adopt Ordinance O-2021-2 amending the Parks and Recreation Ordinance, Chapter 60, relating to Tri-Municipal Park, Inc. Second by Mr. Foust. **Vote in favor was unanimous. 4-0**

Vote:	Dick Decker	Yes
	Melvin Dutrow	Yes
	Karl Eysenbach	Yes
	Dennis Foust	Yes

WHEREAS, the Township has established, along with Gregg Township and Centre Hall Borough, the Tri-Municipal Park, Inc.; and

WHEREAS, the Township desires to establish its role in the operation of the Tri-Municipal Park, Inc.

NOW, THEREFORE, be it Ordained that:

Chapter 60 of Code of Ordinances is amended as follows:

1. Potter Township, along with co-owners of the land, Gregg Township and Centre Hall Borough, has established the Tri-Municipal Park, Inc. (TMP) as a non-profit corporation, for the development and on-going management of jointly owned land as a park for the benefit of the citizens of these several municipalities. This ordinance establishes the continuing relationship between the TMP and Potter Township.
2. TMP is governed by a Board of Directors acting in accordance with bylaws established by the Board of Directors and approved by the three municipalities. The Board of Supervisors of each municipality shall appoint up to three voting members on the Board of Directors, one of whom must be an elected official, a Township Supervisor or Borough Council Member. Directors selected by the municipalities must be residents of their respective municipalities and shall be appointed as allowed for in the TMP Bylaws for a period of not less than one year.
3. An annual operating budget providing for on-going park operations and maintenance shall be provided by the TMP to the municipalities for approval prior to the commencement of each fiscal year. The TMP shall not in any manner obligate the Municipalities for the payment of any Municipal funds until the same is appropriated by the Municipalities. Expenditures in excess of the approved operations and maintenance budget are authorized providing that the additional spending can be funded by additional resources that the TMP may be able to obtain through sources other than directly from the municipalities. In no case may the TMP obligate the municipalities for more than five (5) percent of the annual operating budget without prior approval from the municipalities.

4. The following additional considerations apply:
 - A. The Tri-Municipal park is wholly within Potter Township and as such is subject to any and all ordinances that exist within Potter Township.
 - B. The Potter Township Parks and Recreation Board, as set forth in this Article 60, shall coordinate activities directly with the TMP Board of Directors for planning and activities that logically apply to, or should encompass, all Township parks and recreational activities. Conversely, the TMP should endeavor to coordinate planned activities with the Parks and Recreation Board and with similar organizations that may be established by the other municipalities.
 - C. Service without pay. Members appointed shall receive no compensation for their services but may be reimbursed by the TMP for expenses incurred in performing their duties.
 - D. All persons appointed shall serve their full terms unless they voluntarily resign or are removed by the Board of Supervisors. Vacancies occurring other than by expiration of term, shall be for the unexpired term and shall be filled in the same manner as original appointments.

STAFF REPORTS:

Public Works Superintendent –

Spring Township has requested to borrow the 5095 John Deere Tractor. Spring Township will sweep the antiskid and stones from several high-density housing developments in Potter Township. Mr. Foust made a motion to lend the tractor to Spring Township for their sweeping project. Motion seconded by Mr. Eysenbach. **Vote in favor was unanimous. 4-0.**

Discussion on sale of 5095 John Deere Tractor. No decisions were made. Discussion tabled until April 5th Board of Supervisors meeting.

Secretary/Treasurer –

The 2020 Edition of the Second Class Township Code has been distributed to elected officials and staff.

OLD BUSINESS:

None

NEW BUSINESS:

Notice has been received from Centre County Grange Fair that they are moving forward with planning for the Fair to be held August 20 to 28, 2021. Flagger Force will be utilized for traffic control at Homan Lane during the Grange Fair. Mr. Dutrow made a motion to approve services for traffic control on Homan Lane as requested. Second by Mr. Foust. **Vote in favor was unanimous. 4-0.**

John Smith, Chair Parks and Rec Board, is recommending Gary Hosterman be appointed as a new member on the Parks & Rec Board. Mr. Eysenbach made a motion to appoint Gary Hosterman to the Parks & Recreation Board for a five-year term. Motion seconded by Mr. Dutrow. **Vote in favor was unanimous 4-0.**

Chair Decker requested a yearly financial report on Riff Raff Collection from 2017 to 2020. The cost to provide the 2020 program was \$9,355.81. Once resident in attendance expressed his appreciation for the program and believes it is a valuable service provided to the residents. Another resident conveyed his principle that each resident should be responsible for their own garbage/recycling and maintaining their properties. Discussion tabled until the April 5th meeting.

COMMUNICATIONS TO THE BOARD

- Centre Hall-Potter Sewer Authority Minutes – February 10, 2021

ADJOURNMENT:

Mr. Foust made a motion to adjourn the regular meeting at 8:25 p.m. Motion seconded by Mr. Eysenbach. **Vote in favor was unanimous.**

Respectfully submitted,

Lisa A. Kroner

Lisa A. Kroner, Township Secretary

For the Board of Supervisors