

**POTTER TOWNSHIP
PLANNING COMMISSION
MEETING MINUTES
DECEMBER 1, 2020, 7:00 PM**

CALL TO ORDER by Chair Scott Floray at 7:00 pm

ATTENDANCE

PRESENT: SCOTT FLORAY [X]
CINDY FOUST [X]
MIKE TROYAN [X]
GLENN ROTH [X]
MARY CAROL FRIER [X]
H. PAUL SAMPSEL
MICHELLE BROWN

Staff in Attendance: Lisa Kroner, Secretary/Treasurer
Dennis Foust, Township Supervisors

APPROVAL OF MEETING MINUTES:

Mike Troyan moved to approve the minutes of the November 4, 2020, meeting as submitted. Glenn Roth seconded the motion. The minutes were unanimously approved as submitted.

PUBLIC COMMENT:

There was no one present to discuss items not on the agenda.

PLANNING COMMISSION BUSINESS:

a. PREMIER RV STORAGE FINAL LAND DEVELOPMENT PLAN:

Chad Stafford, Penn Terra Engineering, presented the Final Land Development Plan for Premier RV Storage on behalf of Scott & Kimberly Burk. Mary Carol Frier voiced concerns regarding the Tusseyville sinkhole feature and stormwater management maintenance plan. After concerns were address by Mr. Stafford, Mike Troyan offered a motion to approve Final Land Development Plan as presented. Glen Roth seconded the motion. The motion passed.

b. CLIFTON S. TREASTER MINOR SUBDIVISION PLAN:

Bob Myers, Hawbaker Engineering, presented the Component I Planning Module for the Clifton S. Treaster Minor Subdivision. Zoning Officer and SEO Stan Wallace has reviewed this plan and signed for approval. Glenn Roth made a motion to sign the Component I Planning Module. Mary Carol Frier seconded the motion. The motion passed.

c. Planning Commission meeting dates for 2021 were discussed. Cindy Foust offered a motion to set the meeting dates as the second and fourth Tuesdays of each month in 2021. Motion seconded by Mary Carol Frier. The motion passed.

d. Agenda for January 12, 2021 meeting will include:

- Selection of Officers

NEW BUSINESS:

Glenn Roth suggested requesting electronic copies of plans be provided to the Planning Commission before the meetings for which they are to be reviewed. Electronic copies will be requested from engineering firms submitting plans for property owners.

Agenda and supporting documentation will be emailed to the Planning Commission members before the scheduled meetings.

REPORTS:

Zoning Reports – No reports submitted.

ADJOURNMENT

There being no further business before the Planning Commission, Chair Scott Floray adjourned the meeting at 8:25 PM.

Respectfully Submitted:

Lisa A. Kroner

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Secretary/Treasurer