

**POTTER TOWNSHIP
PLANNING COMMISSION
MEETING MINUTES
NOVEMBER 4, 2020, 7:00 PM**

CALL TO ORDER by Chair Floray at 7:00 pm

ATTENDANCE

PRESENT: SCOTT FLORAY [X]
CINDY FOUST [X]
MIKE TROYAN [X]
GLENN ROTH [X]
MARY CAROL FRIER [X]
H. PAUL SAMPSEL
MICHELLE BROWN

Staff in Attendance: Lisa Kroner, Secretary/Treasurer
Dennis Foust, Township Supervisors

APPROVAL OF MEETING MINUTES:

Mike Troyan moved to approve the minutes of the October 6, 2020 meeting as submitted. Glenn Roth seconded the motion. The minutes were unanimously approved as submitted.

PUBLIC COMMENT:

There was no one present to discuss items not on the agenda.

PLANNING COMMISSION BUSINESS:

a. KATHLEEN ZIMMERMAN PRELIMINARY SUBDIVISION PLAN:

On November 5, 2020, Staff received from PennTerra Engineering a preliminary subdivision plan for this property that proposes to create one new residential lot from existing parcel #20-006-,051C) The Sewage Officer and Zoning Officer have signed the DEP Sewage Planning Module. Glenn Roth moved to provide two comments for Municipal Response Request: 1. One new residential lot will require a \$1,250.00 Fee In-Lieu-of Parkland if accepted by Board of Supervisors, and 2. The future driveway will be east of Egg Hill Road. Mike Troyan seconded the motion. The motion passed. Cindy Foust recused herself from recommendations regarding plan.

b. The agenda for December will include announcement of 2021 meeting dates.

There was no new business to come before the Planning Commission

REPORTS:

There were no reports submitted.

ADJOURNMENT

There being no further business before the Planning Commission, Chair Floday adjourned the meeting at 7:50 PM.

Respectfully Submitted:

Lisa A. Kroner
Secretary/Treasurer