

POTTER TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
October 5, 2020
124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD: Dick Decker, Chair
Jake Tanis, Vice-Chair
Dennis Foust
Karl Eysenbach

STAFF: Lisa Kroner, Township Secretary/Treasurer
David Boliek, Public Works Superintendent

CALL TO ORDER:

Chair Decker called to order the October 5, 2020, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

CONSENT AGENDA

Mr. Foust made a motion to approve the minutes of the September 28, 2020 meeting. Mr. Eysenbach seconded the motion. The Payment Vouchers & Check Detail Report were reviewed and Mr. Foust made a motion to approve the reports. Motion seconded by Mr. Eysenbach. **All motions for Consent Agenda items were carried unanimously.**

COMMITTEE REPORTS

A. Penns Valley EMS – A new ambulance has been purchased.

STAFF REPORTS:

Public Works Superintendent – Brush collection is 70% complete as of today. Dumpsters have been delivered for Riff Raff collection event the end of this week. Crack sealing will continue next week.

Review of tractor and boom options. After lengthy discussion, Mr. Foust offered a motion to approve financing in the form of a lease for a tractor and boom, equipped as quoted, through Stephenson Equipment. The commercial lease is a 5 year lease at 3.75% through FNB commercial leasing. Mr. Eysenbach seconded the motion. **Vote in favor was unanimous. 4-0.**

Secretary/Treasurer – Request for cleaning company approval submitted. Mr. Tanis made a motion to contract with Tracey Baird for cleaning of the office and conference room for the remainder of 2020. Motion seconded by Mr. Foust. **Vote in favor was unanimous. 4-0.**

UNFINISHED BUSINESS:

Sewage Enforcement Officer, Stan Wallace submitted a letter to the Board requesting reconsideration of the Request for Waiver from the well isolation distance, as defined in DEP's Rules and Regulations Title 25 Chapter 73.13 (c) (3) An individual water supply (well), for Tax Parcel 20-8A-15. An alternative solution is a System Discharge system which would discharge into an unnamed intermittent tributary to Sinking Creek which is classified as CWF, which is suitable for this type of system. However, there are five properties the treated effluent would need to cross in the unnamed intermittent tributary to reach Sinking Creek. After review of the options, Mr. Tanis made a motion to approve the Request for Waiver for Tax Parcel 20-8A-15. Motion seconded by Mr. Eysenbach. **Vote in favor was unanimous. 4-0.**

NEW BUSINESS:

The third quarter Right-to-Know Request report was reviewed. Three Open Records Requests were received.

Nittany Engineering has submitted for approval the Sippel Development Payment Application #1 in the amount of \$247,427.38 for the Bloom Road public sewer project. No change orders have been made to date. Nittany Engineering has also submitted for approval Payment Application #1 for Dave Kronenwetter in the amount of \$18,274.50 for the Bloom Road public sewer project. No change orders have been made to date. A motion was made by Mr. Decker to approve the request. Seconded by Mr. Tanis. **Vote in favor was unanimous. 4-0.**

A draft of the 2021 Potters Mills Sewer Fund budget and State Liquid Fuels Fund budget were reviewed and discussion ensued. No final draft budget was accepted.

ADJOURNMENT:

Mr. Tanis made a motion to adjourn the regular meeting at 9:15 p.m. Motion seconded by Mr. Foust. **Vote in favor was unanimous.**

Respectfully submitted,

Lisa A. Kroner

Lisa Kroner, Township Secretary
For the Board of Supervisors