

POTTER TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
AUGUST 3, 2020
124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD: Dick Decker, Chair
Jake Tanis, Vice-Chair
Melvin Dutrow
Dennis Foust
Karl Eysenbach

STAFF: Lisa Kroner, Township Secretary/Treasurer
David Boliek, Public Works Superintendent

CALL TO ORDER:

Chair Decker called to order the August 3, 2020, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENTS:

None

CONSENT AGENDA

Mr. Foust made a motion to approve the minutes of the July 20, 2020 meeting. Motion seconded by Mr. Tanis. **Vote in favor was unanimous.**

COMMITTEE REPORTS

- A. Planning Commission – July 7th meeting minutes distributed. Sewage Facilities Planning Module for Emily Zimmerman reviewed and approved.
- B. Parks & Recreation Board – Yoga at Lake event starts Aug. 10th and registration has ended. Children’s Book Reading at Potter Run Park – Aug 20th . Concession stand open at Potter Athletic Complex for weekend tournament Aug 1-2nd
- C. Tri-Municipal Park – Tree planting tentatively scheduled for fall 2020 and spring 2021
Second 9-holes of disc gold to be completed by October
- D. Penns Valley EMS – No new report

STAFF REPORTS:

Public Works Superintendent –

Road maintenance continues on Middle Road. Discussion on equipment repairs (chipper and mower) and options for purchase of new equipment.

Secretary/Treasurer –

CCATO scholarship winner from Potter Township was Calvin Russell

UNFINISHED BUSINESS:

Year-to-date budget report distributed and in line with approved 2020 budget. Dialogue on how next years budget will be affected from COVID pandemic.

Review of revised draft for additional administrative staffing. Action tabled until August 17th meeting after Supervisors reassess the responsibilities of additional staff.

NEW BUSINESS:

None.

ADJOURNMENT:

Chair Decker made a motion to recess the meeting at 7:40 p.m. to begin an Executive Session regarding personnel matters. Mr. Tanis seconded the motion. **Vote in favor was unanimous.** Mr. Foust made the motion to close the Executive Session and reopen the regular meeting.

Mr. Dutrow offered a motion to continue partial COVID wages for no more than 2 weeks for employees who return to work on restricted duty. Mr. Eysenbach seconded the motion. **Vote in favor was unanimous.**

Mr. Tanis made a motion to recess the meeting at 8:05 p.m. Mr. Foust seconded the motion. **Motion carried unanimously.**

Respectfully submitted,

Lisa A. Kroner
Township Secretary/Treasurer