

POTTER TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
June 1, 2020
124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD: Dick Decker, Chair
Jake Tanis, Vice-Chair
Melvin Dutrow
Karl Eysenbach
Dennis Foust

STAFF: Lisa Kroner, Township Secretary/Treasurer
David Boliek, Public Works Superintendent

CALL TO ORDER:

Chair Decker called to order the June 1, 2020, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENTS:

None

CONSENT AGENDA

Mr. Foust made a motion to approve the minutes of the May 18, 2020 meeting. Mr. Tanis seconded the motion. **All motions for Consent Agenda items were carried unanimously.**

COMMITTEE REPORTS

- A. Planning Commission – Meeting was cancelled due to lack of quorum.
- B. Parks & Recreation Board – Update on maintenance & repairs to Potter Athletic Complex.
- C. Tri-Municipal Park – By-laws are being reviewed.
- D. Penns Valley EMS – Meeting was cancelled due to COVID-19 pandemic.

STAFF REPORTS:

Public Works Superintendent –

Mr. Boliek briefed on the maintenance being done to the Potter Athletic Complex. The restroom facilities are ready for use.

An update was made on the road work the crew performed the last few weeks.

Secretary/Treasurer –

Ms. Kroner informed everyone of the Conditional Use Hearing for Earlstown Solar scheduled for June 15, 2020, at 7:15 p.m.

UNFINISHED BUSINESS:

Mark Ralston gave an update on the progress of permitting for the Coyler Lake Trail Footbridges.

Mr. Ralston requested a Consistency Statement letter from the Board of Supervisors regarding the Coyler Lake Trail Footbridges. The Board of Supervisors reviewed project details and unanimously endorsed the consistency of the footbridges project with Potter Township Chapter 173: Stormwater Management and Chapter 96: Floodplain Management and voted unanimously to issue a letter of review and consistency with Potter Township Chapter 173: Stormwater Management and Chapter 96: Floodplain Management for the Colyer Lake Footbridges project. Mr. Eysenbach made a motion to fulfill the request of a Consistency Statement letter. The motion was then seconded by Mr. Foust. **Vote in favor was unanimous.**

Telephone quotes are being obtained for restroom facility at Potter Run Park. Award tabled until June 15th meeting.

Mr. Wallace reviewed the property at 150 Old Fort Road to confirm the number of EDU's to be assigned for service by Potters Mills Sewer facility. Mr. Wallace verified that there is no apartment on the property. Mr. Foust made this motion to assign one (1) EDU for the property at 150 Old Fort Road. Mr. Tanis seconded this motion. **Vote in favor was unanimous.**

NEW BUSINESS:

The Planning Commission will review at their meeting on June 2, 2020, the Sewage Facility Planning Module for Scott & Mary Anne Bubb. Mr. Tanis made the motion for conditional approval, with the ability to sign out of the meeting once the Planning Commission approves the module. Motion was seconded by Mr. Dutrow. **Vote in favor was unanimous.**

As part of the COVID-19 reopening strategy, Governor Wolf moved Centre County to the "Green Phase" as of May 29, 2020. Parks and Recreation are permissible following CDC recommendations. An updated baseball field reservation schedule was placed on the Potter Township website.

The 2019 DCD Annual Audit has been completed by Baker Tilly. Draft copies were provided.

Sippel Development Payment Application #16 for the Potter Mills Sewer was presented for approval. A motion was made by Mr. Foust to approve the request. Seconded by Mr. Tanis. **Vote in favor was unanimous.**

The Centre Hall Fire Company is obtaining a loan from Northwest Bank to construct a new fire hall. The plan of financing of the Centre Hall Fire Company is subject to a public hearing. **Resolution No. R-2020-05** was presented resolving a public hearing shall be held on June 17, 2020, to consider the proposed plan of financing and receive public comment regarding the issuance of the purchase obligation as a tax-exempt obligation under Section 150(e) of the Internal Revenue Code of 1986.

**POTTER TOWNSHIP
CENTRE COUNTY, PENNSYLVANIA**

RESOLUTION R-2020-05

WHEREAS, the Centre Hall Fire Company (the "Fire Company"), a volunteer fire company, provides fire services to Potter Township; and

WHEREAS, the Fire Company is obtaining a loan from Northwest Bank for Three Million, One Hundred Eight Thousand and 00/100, (\$3,108,000.00) to construct a new fire hall; and

WHEREAS, the Fire Company intends to finance through Northwest Bank on a tax-exempt basis; and

WHEREAS, requirements of the Internal Revenue Code provide that the interest on the obligation of the Fire Company to finance the purchase of the real property can be exempt in the event that the obligation is approved by the governmental unit with which the volunteer fire department has a written agreement to provide firefighting services; and

WHEREAS, the approval of the Township Board of Supervisors will allow the Fire Company real property financing to be obtained on a tax-exempt basis; and

WHEREAS, such approval in no way obligates the Township to bear any financial burden in the event of a default by the Fire Company on the tax-exempt purchase obligation; and

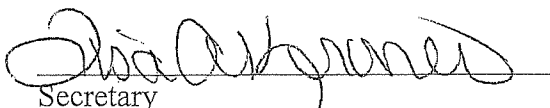
WHEREAS, the Township Board of Supervisors is required by the Internal Revenue Code to provide for a public hearing on the issuance of the obligation.

NOW, THEREFORE, BE IT RESOLVED THAT:

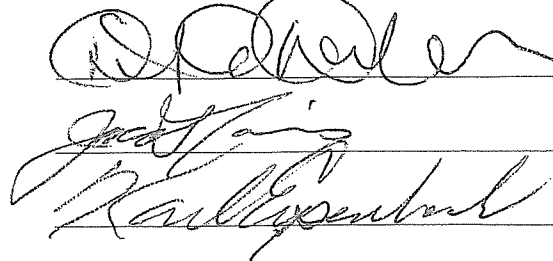
1. The plan of financing of the Centre Hall Fire Company is approved, subject to a public hearing to be held on the same; and
2. That a public hearing shall be held on June 22, 2020, to consider the proposed plan of financing and receive public comment regarding the issuance of the purchase obligation as a tax-exempt obligation under Section 150(e) of the Internal Revenue Code of 1986.

ADOPTED this 1st day of June, 2020.

ATTEST:


Secretary

TOWNSHIP OF POTTER:



ADJOURNMENT:

Mr. Foust made a motion to recess the meeting at 8:32 p.m. to begin an Executive Session regarding personnel matters. Mr. Tanis seconded the motion. **Vote in favor was unanimous.** Mr. Foust made the motion to close the Executive Session and reopen the regular meeting. No decisions were to be made as a result of the Executive Session. Mr. Tanis made a motion to adjourn the regular meeting. Motion seconded by Mr. Foust. **Vote in favor was unanimous.**

Respectfully submitted,

Lisa A. Kroner
Township Secretary/Treasurer