

**POTTER TOWNSHIP BOARD OF SUPERVISORS**  
**MEETING MINUTES**  
**June 15, 2020**  
**124 Short Road, Spring Mills, Pennsylvania**

**ATTENDED BY:**

**BOARD:** Dick Decker, Chair  
Jake Tanis, Vice-Chair  
Melvin Dutrow  
Dennis Foust

**STAFF:** Lisa Kroner, Township Secretary/Treasurer  
David Boliek, Public Works Superintendent  
Robert Rayman, Solicitor

**CALL TO ORDER:**

Chair Decker called to order the June 15, 2020, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

**PUBLIC COMMENTS:**

No public comments.

**CONSENT AGENDA**

Mr. Foust made a motion to approve the minutes of the June 1, 2020 meeting. Mr. Tanis seconded the motion. Mr. Foust made a motion to approve the May 2020 Financial Report. Mr. Dutrow seconded the motion. Mr. Tanis made the motion to approve the Payment Vouchers & Check Detail Report. Mr. Foust seconded the motion. **All motions for Consent Agenda items were carried unanimously.**

**COMMITTEE REPORTS**

- A. Planning Commission – DEP Sewer Planning Module for Scott & Mary Anne Bubb was reviewed, approved and signed. Centre County Planning approved a fourth Time Extension for Marshall & Emily Zimmerman subdivision.
- B. Parks & Recreation Board – Update on maintenance & repairs to Potter Athletic Complex. A book reading is being planned for July and August at Potter Run Park.
- C. Tri-Municipal Park – The Tri-Municipal Park Board requested disbursement of the \$5,000.00 budgeted for park projects in 2020. Mr. Dutrow made a motion to approve distribution of \$5,000.00. Motion was seconded by Mr. Decker. **Vote in favor, 3-1.**
  - Decker- Yes**
  - Dutrow- Yes**
  - Foust- Yes**
  - Tanis- No**
- D. Penns Valley EMS – Distributed June EMS Newsletter.

### **PUBLIC HEARING- 7:15 PM**

Chair Decker called to order at 7:15pm the duly advertised June 15, 2020, Potter Township Conditional Use Public Hearing on Earlstown Solar LLC Conditional Use Request. Solicitor Robert Rayman facilitated the public hearing.

In correspondence to Zoning Officer, Stanley Wallace, dated January 29, 2020, Peter Bruno of Cypress Creek Renewables described the 20-megawatt (MW) ground-mounted solar photovoltaic energy facility to be located at 541 Smith Lane, Centre Hall. The purpose of this project is to develop and construct a ground mounted, photovoltaic solar energy facility. The developer intends on building the facility on a maximum of 230 acres.

Heather Goss Boring, CSR, of Boring Court Reporting, Inc., will provide a transcript of her notes from the proceedings and evidence presented.

Mr. Decker moved to close Conditional Use Public Hearing on Earlstown Solar, LLC at 8:58 PM. Mr. Foust seconded the motion. **Motion carried unanimously.**

### **STAFF REPORTS:**

*Public Works Superintendent –*

Mr. Boliek briefed on the Potter Athletic Complex maintenance his crew has been performing. The road crew is continuing the routine repairs to roads of the Township.

*Secretary/Treasurer –*

No new report.

### **UNFINISHED BUSINESS:**

The new and updated township forms and applications were sent to General Code for the new Municipality 5 software. Fillable applications will be added to website for public use.

Mr. Dutrow made a motion to accept the quote submitted by Zook Construction, in the amount of \$10,490.00, to construct the building for the Potter Run Park restroom facility. Mr. Foust seconded the motion. **Vote in favor was unanimous.**

The SR 144 Stone Wall Study was discussed. Mr. Foust made a motion to wrap up the study now. McCormick Taylor will provide the final memo that includes recommendations and all materials already produced for meetings. McCormick Taylor will highlight in the final memo that one of the initial steps at the onset of any design phase efforts would be to engage the public on the study recommendations as well as the next steps during the project's preliminary design stage. Mr. Tanis seconded the motion. **Vote in favor was unanimous.**

### **NEW BUSINESS:**

Review of Waiver of Liability for Hunting and Pedestrian Access Permit to hunt and/or enter upon property owned and currently posted by Potter Township at 286 Sinking Creek Road. Mr. Tanis made a motion to allow issuance of Hunting Permits and Pedestrian Access Permits from July 1, 2020 to June 30, 2021 with proper ID and completed application. Mr. Foust seconded this motion. **Vote in favor was unanimous.**

An Agreement for the Sale and Purchase of an Agricultural Conservation Easement between Donald & Teresa Grove and the PA Department of Agriculture was presented. The land consists of 82.30 acres. Mr. Foust made the motion to approve and execute the Agreement, and bestow the \$5,000.00 budgeted for Agriculture Conservation in Potter Township. Mr. Tanis seconded this motion. **Vote in favor was unanimous.**

A year-to-date Parks & Recreational budget was presented to the board for review.

The PA Fish and Boat Commission received a request from Potter Township residents Brian Schultz and Terena Coder to place a geocache just off the public trails at Colyer Lake. Mr. Dutrow offered a motion to approve the request to place a geocache at Colyer Lake provided the geocache is not placed near the dam, spillway or other dam structures. Mr. Foust seconded the motion. **Vote in favor was unanimous.**

**ADJOURNMENT:**

Mr. Tanis made a motion to recess the meeting at 10:00 p.m. to begin an Executive Session regarding personnel matters. Mr. Foust seconded the motion. **Vote in favor was unanimous.** Mr. Foust made the motion to close the Executive Session and reopen the regular meeting. No decisions were to be made as a result of the Executive Session.

Mr. Tanis made a motion to adjourn the regular meeting. Motion seconded by Mr. Foust. **Vote in favor was unanimous.**

Respectfully submitted,

Lisa A. Kroner  
Township Secretary/Treasurer