

Potter Township Park and Recreation Board

Meeting Minutes – August 13, 2019

Board Members Present: John Smith, Mike Troyan, Ann Glaser, Justin Seyler, Heather Shakley

Meeting called to order at 7:00 pm

Meeting minutes from July were read and accepted. Ann motioned and Justin second.

Old Business:

Budget for 2020 established:

- Motion to amend the budget amount from July meeting (Justin motioned, Mike second)
- John will present final budget request to the Township Supervisors

Grange Fair 2019:

- The Park and Rec board will share a table at the fair with the Planning Commission
- John and Heather will work on survey/suggestion cards for the table as well as flyers of Potter Township Parks

Community Survey:

- Ideas on distribution of a community survey were discussed
- Ideas for Postcards in mail, directing residents to township website/survey link to take survey
- Also, have options of getting paper copy from township office
- Need finalized survey available before October meeting (for approval)
- Will have a work session during September meeting to finalize
- Can we use incentives for survey completion? (gift cards to local businesses?)

Emails:

- Community/Heather's park and rec addresses are not available

New Business:

Centre County Library:

- Discussed library boards at Tri-Municipal Park
- Project currently on hold, Mike will have more information at a later date

Finalization needed on the following:

- Mission statement (September meeting)
- Literature/advertising for the board
- Discussion with supervisors regarding specific duties of Park and Rec Board
- Community Survey (September meeting)

Meeting adjourned at 8:40 PM

Meeting Minutes Respectfully Compiled and Submitted by Heather Shakley