

POTTER TOWNSHIP BOARD OF SUPERVISORS
Meeting Minutes
Monday, October 7, 2019

ATTENDED BY:

Board: Dick Decker, Chair
 Jake Tanis, Vice-Chair
 Melvin Dutrow
 Karl Eysenbach
 Dennis Foust

Staff: Lisa Kroner, Township Secretary/Treasurer
 Budd Brooks, Road Superintendent

150270

CALL TO ORDER

Chairman Decker called the October 7, 2019, regular meeting of the Potter Township Board of Supervisors to order at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENTS

Chuck Romig, representing Adam & Madeline Houseman, requested the procedure for change of Potter Township Zoning map. The Housemans would like to utilize a property located in the Open Space/Forest District for a kennel. Kennels are not permitted either by permitted, accessory or conditional use. A request for a change of Potter Township Zoning map is required, followed by a Conditional Use hearing.

John Smith reported the Free Little Library should be installed and usable for next weekend.

SPECIAL REPORTS

John Sepp, PennTerra Engineering, requested conditional approval for Horizon at Brush Valley development plans pending submittal and approval of Sewage Planning Module. Mr. Foust made a motion to approve the proposed development plan as submitted. Motion seconded by Mr. Eysenbach. **Motion carried unanimously.**

Mr. Foust then made a motion to approve Resolution # R-2019 -5 adopting and submitting to DEP for its approval as a revision to the "Official Sewage Facilities Plan" the Sewage Facilities Planning Module for Horizon at Brush Valley land development. Motion seconded by Mr. Tanis. **Motion carried unanimously.**



RESOLUTION FOR PLAN REVISION FOR NEW LAND DEVELOPMENT

RESOLUTION OF THE (SUPERVISORS) (COMMISSIONERS) (COUNCILMEN) of Potter
(TOWNSHIP) (BOROUGH) (CITY), Centre COUNTY, PENNSYLVANIA (hereinafter "the municipality").

WHEREAS Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the *Pennsylvania Sewage Facilities Act*, as Amended, and the rules and Regulations of the Pennsylvania Department of Environmental Protection (DEP) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management, and

WHEREAS JFDC Land Acquisition, LLC has proposed the development of a parcel of land identified as
land developer

Horizon at Brush Valley, and described in the attached Sewage Facilities Planning Module, and
name of subdivision

proposes that such subdivision be served by: (check all that apply), sewer tap-ins, sewer extension, new treatment facility, individual onlot systems, community onlot systems, spray irrigation, retaining tanks, other, (please specify) _____

WHEREAS, Potter Township finds that the subdivision described in the attached
municipality

Sewage Facilities Planning Module conforms to applicable sewage related zoning and other sewage related municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.

NOW, THEREFORE, BE IT RESOLVED that the (Supervisors) (Commissioners) (Councilmen) of the (Township) (Borough) (City) of Centre hereby adopt and submit to DEP for its approval as a revision to the "Official Sewage Facilities Plan" of the municipality the above referenced Sewage Facilities Planning Module which is attached hereto.

[Signature], Secretary, Potter
(Signature)

Township Board of Supervisors (~~Borough Council~~) (~~City Councilmen~~), hereby certify that the foregoing is a true copy of the Township (Borough) (City) Resolution # R-2019-5, adopted, October 7, 2019.

Municipal Address:

124 Short Road
Spring Mills, PA 16875

Seal of
Governing Body

Telephone (814) 364-9176

CONSENT AGENDA

Mr. Foust made a motion to approve the minutes of the September 16, 2019, board meeting as presented. Mr. Dutrow seconded the motion. **Motion carried unanimously.**

Mr. Tanis made a motion to approve the payment vouchers due by October 15th. Mr. Foust seconded the motion. **Motion carried unanimously.**

OLD BUSINESS

Discussion of construction and costs to build the proposed Centre Hall Fire Company facility. Discussion on Centre Hall Fire Company's request for an additional .25 mill for the Fire Tax. (Bringing the total to 2.25 mil). Mr. Dutrow made a motion to revisit the need for an additional .25 mil at a later time after the construction bids are received and reviewed. Motion seconded by Mr. Foust. **Motion carried unanimously.**

The Potters Mills Central Sewer System plant startup is scheduled for October 8th. The tentative schedule for connection to the system for residents is Oct 14th.

A Contractor's Application for Payment No. 9 on behalf of Sippel Development Co. Inc. was submitted in the amount of \$103,548.42. Mr. Tanis made a motion to approve the payment request for work completed on the Potters Mills Central Sewer Project. Mr. Foust seconded the motion. **Motion carried unanimously.**

Mark Ralston discussed the permitting documents for construction of (3) footbridges across Sinking Creek as part of the Colyer Lake Trail System. The progression of permitting continues.

NEW BUSINESS

The PVCA (Penns Valley Conservation Association) has a variety of tree seedlings available. PVCA is willing to donate some trees and plant them as an educational activity for the Penns Valley School. Mr. Tanis offered a motion to approve acceptance of the trees to be planted at parks in the township. Mr. Foust seconded the motion. **Motion carried unanimously.**

The Geisinger Health Plan Master Policy defines the Full-time/part-time criteria for eligibility as 20 hours. Mr. Tanis made a motion to request a change to the Master Policy to reflect Full-time status (30) as the criteria for eligibility in the plan. Seconded by Mr. Foust. **Motion carried unanimously.**

Mr. Decker announced Executive Sessions were held on October 1st and October 4th regarding personnel matters.

Written notification to withdraw the request for the Conditional Use Hearing previously submitted for 2245 Upper Brush Valley Road, Centre Hall, PA 16828 was received from Adam and Madeline Houseman. Mr. Tanis made a motion to accept the withdraw request from the Housemans. Second by Mr. Dutrow. **Motion carried unanimously.**

Due to the historical significance of the stone retaining wall along SR 144, the wall will not be disturbed as part of the Columbia Gas natural gas project.

Road Superintendent –

- Road maintenance – installation of 36” culvert pipe on Lingle Road
- Dirt & Gravel project continues on Decker Valley Road
- Country Club Park Flow Report distributed. No issues.

*Township Secretary –*No report

*Zoning –*September zoning reports were distributed.

COMMITTEE REPORTS

- A. Penns Valley EMS – Meeting minutes and financial reports were received. Update on delinquent accounts. Meeting scheduled with JP Henry.
- B. Planning Commission – Reviewed Horizon at Brush Valley development plans.
 - Assessment of current ordinances for updates or changes
 - Meeting minutes from September 3rd distributed
- C. Penns Valley Regional Planning Commission – No report
- D. Parks & Rec Board – Minutes were distributed.
- E. Tri-Municipal Park – Disc golf project is complete.

COMMUNICATIONS TO THE BOARD

- Thank you letters for 2019 monetary donations – Centre Hall Area Branch Library Association and Centre County Library & Historical Museum.

ADJOURNMENT

With no further business to come before the Board of Supervisors, Mr. Tanis made a motion to adjourn the meeting at 8:25 pm. Mr. Foust seconded the motion.

Respectfully submitted,

Lisa A. Kroner

Lisa Kroner, Township Secretary
For the Board of Supervisors